

## **SRJRG GDPR Statement**

The following statement outlines Data Protection Policy for the SRJRG Group, a section of the Stragglers and Ranelagh Running Clubs.

### **What data is collected**

SRJRG collect the following data; Minis' and Juniors' name, parent's/guardian's email addresses, phone numbers, an emergency contact phone number and answers to questions on the participant's current state of health.

Why do we collect this data?

We collect this data to use as a register of members, to record members attendance at events and to contact them via email.

We also ask for health information as a requirement in case of need for medical attention during one of the events.

### **How is this data used:**

The data is used to compile a mailing list for communications with members about forthcoming events, results, awards and general information about the SRJRG.

### **Where is this information kept:**

The name and email information is gathered and stored in an account on an external hard drive as mailing list as explained above.

This data is also kept on a spreadsheet stored on secure Google account accessible only by Merran Sell (Stragglers), Bert Smith (Stragglers for the results), Colin Brett (Ranelagh).

This information is not passed onto any other party.

### **How long is this information kept:**

The data is kept on an ongoing basis until it is superseded or redundant. Names, emails and phone numbers are kept until members

request their removal, leave the club or are changed (i.e. in the case of a new email or phone number).

### **Who receives Communications from SRJRG**

SRJRG communications will only be sent to members who opt in to receive them. Opted in members are able to opt out by emailing Merran Sell that they wish to stop receiving them.