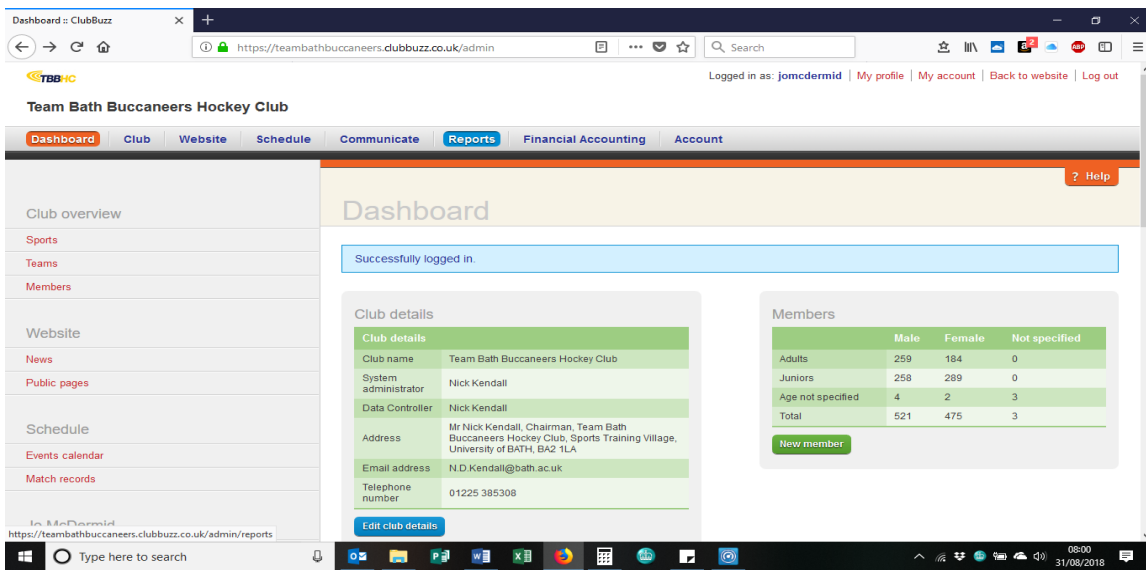
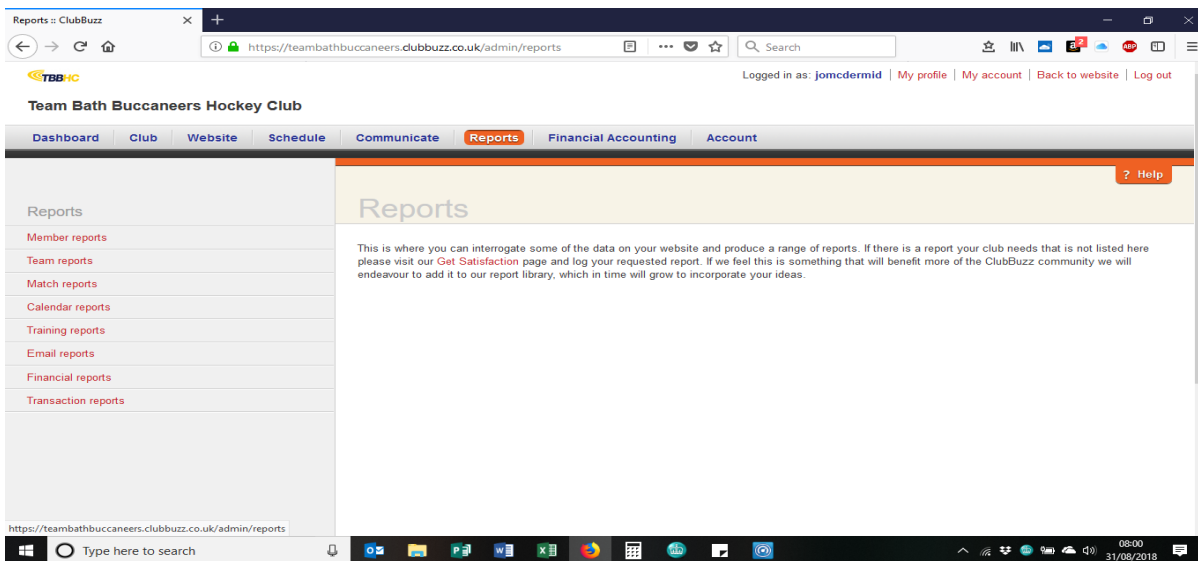


## To Run Reports for ClubBuzz

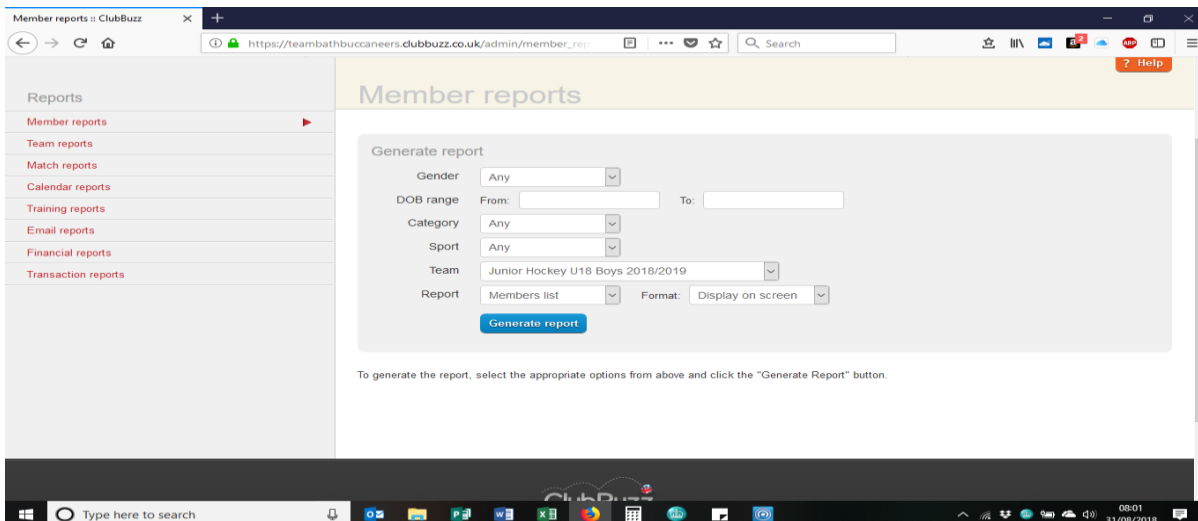
To access members reports from ClubBuzz. Login into ClubBuzz and you will go to the Dashboard page. Click on Reports on the top of page



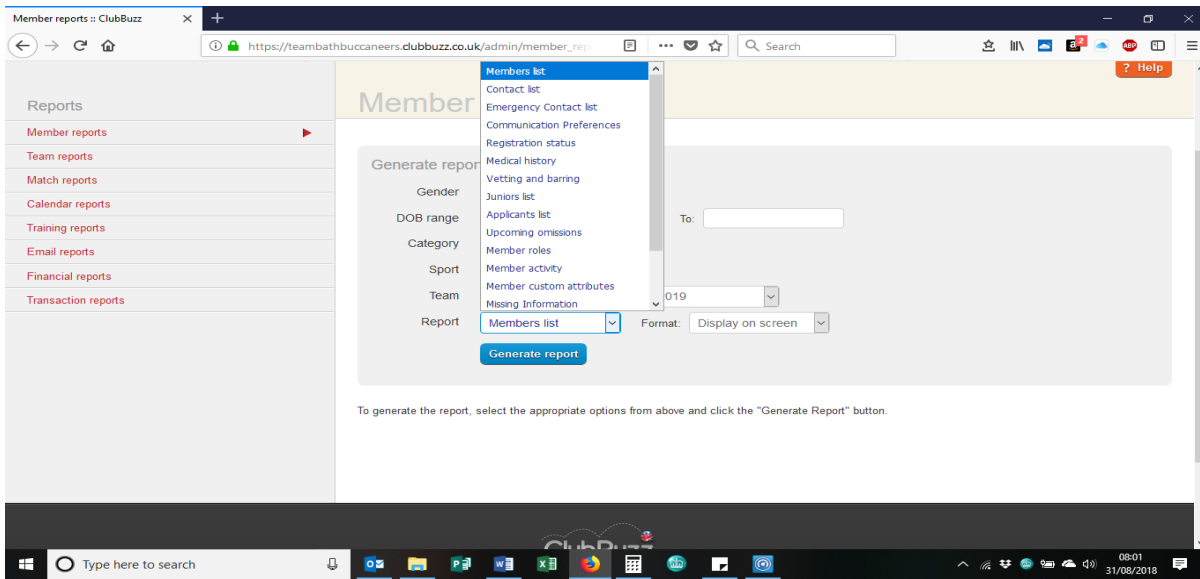
This will bring up a selection of reports on the left hand side. For information on your team members click Members Reports.



In the Team drop down box select the team you wish to get information for



In the Report dropdown box you have options for different types of reports. Members list encompasses all information or you can be more specific with the other lists.



You then have the option to display on the screen or download the list

