

England Hockey Safeguarding Education and Training Guidance

Version 3 – September 2018



It is essential that all people who work with under 18's in hockey receive training that is appropriate to their role.

Having suitably trained people within your club/organisation provides a better experience for young people, on and off the pitch and also protects coaches, umpires and volunteers.

Hockey relies on people with the right skills and knowledge working to inspire, encourage and nurture young people to play / participate to their maximum potential, in a fun and enjoyable environment.

Recruiting the people into the right role is an essential part of the process, ensuring that appropriate checks are completed. Once those people are in their role it's important to assess their training needs.

ROLES WITHIN A CLUB (OTHER THAN A COACH)

The matrix below demonstrates the safeguarding training that is recommended for roles within a club/association:

Role	EH Online Safeguarding course	UK Coaching Safeguarding & Protecting Children workshop	Time to Listen (TTL)
Welfare Officer	Optional – but encouraged	Essential*	Essential
Disclosure & Barring Service (DBS) Verifier	Essential	Optional	
Development Coordinator	Essential	Optional	Optional
Chair	Essential	Optional	
Parent volunteer	Essential	Optional	
Umpire	Essential	Optional	
Team Captains	Essential	Optional	

*NOTE – if you have performed safeguarding training with a statutory agency (School, NHS, Police etc.) within the last 3 years, you do not have to attend the Safeguarding and Protecting Children workshop before attending Time to Listen.

COACHES (PREREQUISITES FOR COACHING QUALIFICATIONS/WORKSHOPS)

The following matrix shows which level of training is required for each coaching qualification or workshop (to be undertaken before attending each course):

	Development Accessed	EH Online Safeguarding Course	UK Coaching Safeguarding & Protecting Children Workshop	Other Courses accepted
Lead Coach -	EH Hockey Coach		Essential	The FA Safeguarding Children Workshop Safeguarding & Protecting Children in Tennis RFU's Play It Safe Course
	EH Sessional Coach		Essential	
	Previous UKCC England Hockey Level 2 or 3		Essential	
Coach (e.g. parent helper, assistant coach)	Introduction to Hockey Coaching	Essential	Optional	
	Great Britain Coaching Club Programme Workshop e.g. Engaging Games For Children or Coaching For Club Players	Essential	Optional	
	Previous UKCC England Hockey Level 1	Essential	Optional	
	sportscoach UK Inclusion Workshops	Essential	Optional	
	None at present	Essential	Optional	

If you have previously attended the UK Coaching – Safeguarding & Protecting Children in Sport (SPC 1) 3-hour workshop within the last 3 years, coaches are able to renew their certificate by completing *Renewal: Safeguarding & Protecting Children in Sport* online workshop (link available below).

FURTHER INFORMATION

ENGLAND HOCKEY ONLINE SAFEGUARDING AND PROTECTING YOUNG PEOPLE IN HOCKEY COURSE – BASIC AWARENESS

Essential For – DBS Co-ordinators/Verifiers, Development Co-ordinators, Chairmen, Umpires, Parent Helpers, Team Captains/Nominated player of an adult team with U18's, Coaches (if they have no current qualification or are planning to attend the Introduction to Hockey Coaching Course or a GB Coaching Club Programme Workshop/ have held a previous UKCC England Hockey Level 1 qualification)

Sitting as part of the 'Hockey Hub', the course can be found by:

- Going to the Hockey Hub website and logging in (<http://hockeyhub.englandhockey.co.uk>)
- Go to the 'Resources' Tab and select the 'Safeguarding' option
- Select the 'Safeguarding Training' box
- Select the 'EH Online Safeguarding Course' box on the bottom left of the page

The new course features a refreshed look, updated content and interactive tasks ensuring participants can:

- Describe what safeguarding is and why it is important.
- Define different categories of abuse and how to recognise them
- Create a safe and enjoyable environment for young people
- Respond to and report concerns

The course costs £10. Clubs or associations can purchase a voucher from the Hockey Hub which will allow them to give out a code to those who wish to attend the course, which will remove the need to make individual payments. Vouchers can be purchased from the drop-down box by hovering over your name on the top right of the screen.

UK COACHING'S SAFEGUARDING AND PROTECTING CHILDREN WORKSHOP

Essential For – Welfare Officers *(If they have not received training within the last 3 years from a statutory agency)*, **Coaches** *(If they are planning to attend the EH Hockey Coach or EH Sessional Coach Courses/have held a previous UKCC England Hockey Level 2 or 3 qualification)*

- Sport specific safeguarding training
- 3 hour workshop
- Interactive workshop, basic awareness, reporting procedures, scenario based discussions

To find an upcoming course near you, click the link below:

<http://www.sportscoachuk.org/site-tools/workshops/about-our-workshops/safeguarding-and-protecting-children>

SPC Online Renewal

The UK Coaching Online Renewal is a refresher course available to those required to renew their safeguarding training and have already attended the 'Safeguarding and Protecting Children workshop' within 3 years. There is a choice of 3 courses, all of which are valid and have a specific topic attached (Deaf and Disabled Children, Positive Parents and Digital Kids).

For more information including how to access the course, click the link below:

<https://www.ukcoaching.org/courses/search?format=online&distance=25&order=relevant>

TIME TO LISTEN (TTL)

Essential for – Welfare Officers

A three-hour interactive hockey specific workshop that builds on basic awareness and starts looking at what it means to create a safe, young people focused environment. This workshop is aimed at and designed for Welfare Officers.

- Opportunity to meet other Welfare Officers in hockey and share experience / best practice
- Discuss hockey specific issues and challenges in a supportive environment
- Find details about where to get hockey specific advice and guidance

Time to Listen Workshops are provided by England Hockey and by local sports partnerships. If you plan on attending a workshop provided by a local sports partnership, please contact Stuart Thomas with information about the location and date of the workshop. He will then send you hockey specific resources for you to use at the workshop. After you have completed the workshop please send a copy of your certificate to Stuart so that he has evidence that you have attended the workshop and can update his records.

It is highly recommended that those wishing to complete a Time to Listen workshop complete the Safeguarding and Protecting Children workshop first. Those who have received safeguarding training through a statutory agency (Police, NHS, School etc.) can attend a Time to Listen workshop without doing the Safeguarding and Protecting Children workshop.

We recognise that some people in the Welfare Officer role will have undertaken training and have professional experience of safeguarding as part of their role in a statutory setting. We recognise this a really valuable and relevant but do require attendance at a Time to Listen workshop as it relates safeguarding to a sporting context and will include details of the reporting procedures in hockey.

Further details:

Contact your England Hockey Office to register details and find information on workshops in your area:

North and Midlands – Stuart Thomas – stuart.thomas@englandhockey.co.uk

South, East and West – Jenny Mitchell – jenny.mitchell@englandhockey.co.uk

Locations and dates of upcoming England Hockey Time to Listen workshops can be found by following the link below:

<http://www.englandhockey.co.uk/page.asp?section=1790§ionTitle=Time+to+Listen>

Multi-sport Time to Listen workshops can be found by following this link:

<https://thecpsu.org.uk/training-events/>

ADDITIONAL VULNERABILITY – CHILD PROTECTION IN SPORT UNIT (CPSU) RESOURCES

The CPSU provide a range of online resources to help educate individuals working with those at significantly greater risk of abuse and neglect. Addressing these specific needs enables many more vulnerable children to participate in hockey.

Further details:

Go to the Child Protection in Sport Unit (CPSU) website - resources section

<https://thecpsu.org.uk/>