

Stragglers Running Club

The following policy was agreed by the Committee on 15th October 2018.

Debtors Policy

1. At all times the benefits of membership are to be stressed – and membership to be withdrawn from a debtor reluctantly and **only** if reminders have failed to elicit payment.
2. All new members to be required to complete their registration within **two** months of receiving their invitation email from the membership secretary – or be deleted from the database.
3. All new members to be required to pay their subscription in full within **three** months of receiving their invitation email from the membership secretary – or be deleted from the database. Reminder to be sent by the Treasurer after **two** months.
4. Children and dogs to be encouraged to pay (by one targeted reminder from the Treasurer in addition to the monthly statements) but no action to be taken if payment is not received (in effect the debt to be written off).
5. At renewal, existing members (who have not signed up for Go Cardless) to be chased by a targeted reminder from the Treasurer after **two** months and again after **four** months – the latter to say that membership will cease at the end of **six** months if payment is not received.
6. Anyone indicating they wish to have EA registration must pay in full within **four** months. At that point a final check with individuals who haven't paid will be undertaken. If no payment is forthcoming it will be assumed their EA membership is not required and it will be deleted.
7. Committee to review the list of members whose membership is due to cease under (5) of this policy and consider any hardship / special case exceptions.
8. Payments to be encouraged in the following preference order - (1) Go Cardless direct debit; (2) Paypal; (3) bank transfer / deposit and (4) cash via a committee member. Cash to be accepted by exception only and at the discretion of a committee member - either as a last resort or in recognition of a disability / vulnerability / hardship etc.