**TEAM BATH BUCCANEERS.**

**Minutes of Executive Meeting ..13th February 2019..**

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| Attendees: Nick Kendall, Martyn Garrod, Sheriden Gyde, Ian Cordwell, Richard Starkey, Chris Jones, Adam Sandey, Eleanor Davies, Sarah Cottle, Rachael Webb, Toby Blong. |

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|  | **Notes** | **Action** |
| 1 | **Apologies:**  David Gent, Heber Ackland, Marty Pellow and Chris Witty. |  |
| 2 | **Minutes of Last Meeting:** Taken as read and approved after NK. |  |
| 3 | **Vacancies:** Still vacancies with Mens Club Captain. Lady Performance Captain and Ladies Fixture and Match secretary still vacant. Likely to be unresolved before the AGM but Exec Members to continue to search | ALL |
| 4. | **Correspondence/England Hockey**  England and West Hockey had highlighted:-  West Over 35 and other Masters age group trials on February 17th.  Avon Club Forum on 25th February. NK to send an apology as more suited to the governance of smaller clubs.  EH AGM on Match 19th at Bisham. MG to send an apology.  EH Awards on 11th May. Nominations by 7th March. MG to put on TBB news  EH have up-dated code of ethics.  All Clubs conference at The Stoop on 23rd June. NK/RW attending  Careers in Coaching apprenticeships are available .  Sessional coach courses Exeter 7/14 April; Gloucester 12th , 26thMay, Bristol 10, 17 August  UCCC Coach course at Taunton 20,21, 27 July | NK  MG  MG  HA |
| 5. | **Diary Check/Update All diary items included in Agenda.** MG to continue to check all entries.  NK to contact Exec members regarding Exec awards. | MG  NK |
| 6. | **Items for AOB.** |  |
| 7. | **Finance Report.** RS produced written statement and up-to-date spreadsheet showing anticipated surplus of £7. Total membership budgeted correctly. Income from Juniors better than predicted as little fall off in numbers after increases. Seniors income currently 88% of budget though. Important to keep senior numbers up.  NK/RS to chase overdue contribution from Advalus.  Income from donations showing -£695 due to delay in Gift Aid processing.  Some frustrations expressed with disconnect between membership categories and Club Buzz dealing with any requests.  After a brief discussion it was decided to increase the monthly contribution to Business Control to £412.50. RS to produce a contract/process document and a monthly statement of accounts will be made available to the executive.  Business Control to present a “Terms of Reference” and price review mechanism for approval by the Exec | NK/RS  RS  RS |
| 8 | **Hockey Committee.**  NK reported that more umpires required and with the possibility of a new ladies 6th then more umpires will be required for next season. Priority is for more Ladies to qualify/volunteer.MG reported that Somerset HA were carrying out an umpires survey in the lower leagues.  TB gave a review of the academy. Waiting list at under 14 boys, under 10s and under 8s. Some coaching difficulties eg under 14 girls but these have been addressed and TB aware that some coaching re-organisation will be required for 2019/20.  IC reported back on a recent win for the 1st XI men and the improving young A side. Administrative error had meant the As were deducted 6 points. Next season the Ds will not be a student team. Indoor the ladies 4th in Division 2..the Men were relegated from the Premier division. RW suggested that there was support for junior teams to play indoor as well. Could the schools’ indoor facilities be used..IC suggested Monkton Combe a possibility if we purchase some goals for them. |  |
| 9 | **Social and Fund-Raising.** After brief discussion it was decided to press ahead with Hog Roast and Awards evening in April. NK in contact with MP about availability of Odd Down. IC thought this evening should also involve the Junior members of the club. IC offered to organise this once details of date/venue fully known | NK/MP  IC |
| 10 | **Commercial:** 200 Club new rates are now being paid (reduced from before). NK asked that SC publicise this with winners on web-site and, with only 26 members currently, this is an area that could be expanded. Cost £2 a month. SC asked that the 200 club had more prominence on the web-site and AS said he would help with this.  Sponsorship package needs an update. NK introduced the idea used by Bath FC of a raffle for the main sponsorship packages of the year. SC/NK to investigate  SC gave information about Sport England small grants. Community funding from Wesport was not always thought to be easy to capture but could perhaps be used to purchase some indoor goals. Forms to be sent to TB | SC  SC/AS  SC/NK  SC/TB |
| 11 | **Marketing and Publicity:** Social media policy has been up-dated.  All Teams to appoint a SM Correspondent to further increase profile among members/public. Manager to be canvassed | NK |
| 12 | **Welfare:** RW to examine ways of ensuring all coaches have sufficient safeguarding training and to fully achieve the EH aim. RW reported at frustration that some will not complete basic paperwork regarding DBS; IC to help chase. Continued concern raised about photographs/video on our website/facebook pages etc. RW to contact Jo McDermid to obtain list of under 18s that have not given permission for images etc to be used. Changing room policy will need some updates. | RW  IC  RW |
| 13.. | **University Facilities:**  University Agreement Plan. Current agreement has 18 months to run. NK and IC have met with Greg Sharpe. NK to set up a working party to help us move towards a new University Agreement Plan. SG/RW/RS/IC/MP & SG offered to be part of this group. NK to canvass stakeholders by way of a google form and obtaining results and a workable plan by August. What do we want? Can we strike a better deal? Payments liable to increase.  IC again reported concerns over pitch 1 and is keen to collate incidents where the pitch might be deemed ‘unsafe’. | NK  IC |
| 14. | **Development:** Written report from HA on coaching development and progress. It was agreed that there is a large amount of in-house expertise that could be used at every level within the club and this could deliver excellent t raining. However, England Hockey unlikely to use us for their courses whilst other venues are offering their pitch for no fee. TB to liaise with HA over possibilities.  5 Year development plan has been thoroughly refreshed and should be issued I March. It was re-iterated that there will be a 2 page document summarising main themes.  SG has looked into Club mark and will move this forward once new development plan available. Most sensible to achieve this during the 2019/202 season | HA/TB  SG |
| 15. | **AOB.**  Andrew Eversdon has been contacted and agreed to follow up with the new Hurley committee to see if this link between the clubs is still viable.  AGM to take place in May and not to be liked with Hog Roast/awards evening.  ED presented a detailed paper on behalf of the managers of the Ladies 3-5th teams highlighting selection issues that have continued for much of the season.  IC concentrated on some of the financial considerations raised in the letter and re-iterated a point from previous meetings that ‘teamo’ had been successful with the Ist XIs in monitoring availability. IC agreed to meet with relevant managers on 19th February to discuss how communication can be improved and to extend the use of teamo to at least the Ladies 1st and 2nd squads. NK asked for greater access to teamo if this was to be the case to help with umpiring appointments.  NK has reported that a questionnaire by David Gent of university students had shown that there was ‘no great enthusiasm’ amongst students for a new ladies 6th team. IC thought that numbers may expand despite this and TB suggested that training for this squad could possibly take place at King Edwards school. NK re-iterated the need for more umpires. | CW  MG  ED/IC |
| 16.. | **Date of Next Meeting**. Not fixed but early April. |  |