**TEAM BATH BUCCANEERS.**

**Minutes of Executive Meeting ..8th January 2020**

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| Attendees: Nick Kendall, Martyn Garrod, Rachael Webb, Adam Sandey, Ian Cordwell, Toby Blong, Sarah Cottle, Marty Pellow, Richard Starkey.  Late arrivals: George Conner, Chris Witty, Sheridan Gyde.  By invitation: Paul Coltman ASGUK. |

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|  | **Notes** | **Action** |
| 1 | **Apologies:** Philly Lowton, Eleanor Davies, Chris Jones, Dan Verity. |  |
| 2 | **Minutes & Matters arising. of Last Meeting:** Taken as read and approved. Claire Young has resigned from the executive due to work commitments; Nick Kendall formally thanked her for her time on the committee.  NK reported back on ‘A structure fit for the future’ and the proposals from England Hockey about the 8 new Divisions and regional Leagues, the amalgamation of many associations including umpires. Decisions finally to be taken at the EH AGM  CW and GC reported back in detail on kit proposals. There was a long discussion about the merits of remaining with TK and John Moore sports including the importance of maintaining links with local businesses. O’Neills and TK had provided details of kit that could be introduced and the committee thought that this could be explored further with samples of each company brought to matches/training in the near future. There was general agreement that a new junior academy training top would be beneficial. The discussion ended with many expressing strong opinions that there should not be a change of supplier/ playing kit style but this should be revisited urgently after samples have been seen from both O’Neills and TK. | GC/CW |
| 3 | **Vacancies:**  Still no progress with finding social and fund raising role despite spitting role. IC reported that requirement for Ist team manager for the ladies XI remains urgent to ease load on Jody Paul. |  |
| 4. | **Correspondence/England Hockey**  Over 50s and 55s Masters trials to be held at Prior Park 23rd February. MG to contact Mike Hill with details.  Pro league tickets. GC to send out details to all members  Affiliation complete for 2019/2020  Avon Forum coaching seminar at UWE..TB to attend  PL asked that Di Bevan and Amelie Green be formerly thanked for the student sign on the ladies side at the start of the season. | MG  GC  TB |
| 5. | **Diary Check/Update All diary items included in Agenda.**  Some confusion with dinner date: confirmed for Friday April 24th at same venue as 2019.  AGM date to be considered for third week in May. | MG |
|  | **Items for AOB.**  Membership issues..SG |  |
| 7. | **Finance Report.**  RS reported that all recent audits are complete and successful.. official report should be with us soon and likely to recommend that the committee consider payment for some administrative posts.  Current forecasted shortfall of £16,000 on total membership income from budget but much of this will be reduced if non-payers (especially in junior academy) are reduced. It was thought that shortfall here of up to £10,000 was possible. RS unable to report on membership numbers. This caused by the huge number of transactions that are processed during December and January (players paying in instalments). RS will update accounts/membership numbers at end of January when these transactions are complete.  Currently a deficit of approximately £8500 is projected over the year but again this will be reduced by late payers and the possible reduction of travel expenses as many league games both men and women are local fixtures.  There is an overspend predicted on equipment.  Currently £45000 in TBB accounts.  AS asked to pay in money taken on quiz night.  It appears some Summer League income outstanding  New insurance scheme in place. RS asked to provide summary and how to claim so members can be advised and T&C’s updated  NK was aware that some non-registered members may still be paying/being asked to pay subs. MP thought this may because these members had not cancelled direct debits to Clubbuzz. HA to investigate | RS  AS  RS  MP/PL/RS  HA |
| 8 | **Hockey Committee.**  IC reported that Richard Major had left and Keith Walters replaced him.  Felt that teams were all going well and thanked the team managers and captains. As young players play hockey for schools MP felt that there may be some shortages of players in the weeks ahead. IC/TB helping with Beechen Cliff hockey so this may be a source of some new players.  Club store has been left in a mess.  TB reported that Grant from Sport England has been paid and indoor equipment bought for use at Monkton Combe.  TB asked that GC advertise Hockey Camps at Monkton 19-21st Feb. This uniquely will include both indoor and outdoor play.  NK has visited Millfield. They would like to employ a coach or coaches with the promise of consideration for Ist XI at TBB; likely to be a UK/Irish link and not ‘overseas’. Full proposal awaited from them  NK reported that George Conner has taken on the new role of Umpire Development Manager and Nick is now in new role of Umpire Appointment Sec. More umpires are urgently needed. GC will be looking at arrange a new level 1 course. Greater support needed re recruitment from Team Managers | NDK  GC/NDK  MP/PL |
| 9 | **Social and Fund-Raising.**  Club Dinner Friday 24th April 2020  Quiz was a success with 11 teams. | ALL |
| 10 | **Commercial.**  200 Club to prepare a membership op-out scheme that will be formally proposed at AGM 2020 for implementation next season.  Sponsorship Raffle. RS confirmed that there would be no legal issues here and SC/NK to ensure proposals in place for AGM.  SC/NDK introduced new Schools Sponsorship package..schools invited to donate £400 pa. Schools to be contacted.  NK confirmed that David Medlock will continue to sponsor £12000 pa for the next three years. SITEC to be dropped and PROFIN to have logo on new shirts etc. Sitec agreement end August. Opportunity to also claim additional 30% community action funds. Launch plan required  GGR communications. TB to contact to see if they would be prepared to continue sponsorship of the junior academy beyond their current contract. | SC  SC/NK  SC  NK/RS  NDK  TB |
| 11 | **Marketing and Publicity:**  Paul Coltman of ASGUK reported back on his three months of work for the club in using social media to extend our reach as a viable club for sponsorship. He spoke enthusiastically about the club’s potential and GC reported that he had been impressed with the contacts he had already made on our behalf. Many positive contacts had been received from ‘around the world’ and the next stage would be to narrow this down to the companies that would fit our profile. After some discussion it was agreed that Paul Coltman should continue in this work throughout 2020 at a fee of £1000. GC was asked to contact him.  This will require a change in our social media policy…any feedback on this to GC  AS raised the issue of our club engagement with the local community and GC suggested that this should now be largely done via twitter rather than facebook. | GC  ALL |
| 12 | **Welfare.** RW reported that it has proved difficult to appoint an assistant welfare officer (male). Some names suggested but thought post should be re-advertised. Possibly a job suited to a parent of a junior player. | RW |
| 13.. | **University**  IC reported that Pitch 1 will be replaced May/June this year. The contract for this will be going out to tender soon. This may involve new shock absorber as well. 12th February there is a surface seminar in Exeter that might be useful.  Move to LED lights on both pitches approved in principle but issues re planning permission to be resolved  Agreement update. NK and SG have attended 4 meetings and good progress being made. Agreement likely to be similar but with a reduced notice period (possibly 2 years but NK considers this too short). University likely to provide funding for a Performance Director and Performance Coach. NDK suggest we create a new role of Club Hockey Director to make this work. Some discussion about a new part-time role of Club Administrator at c £15000 pa. This would need to be funded by TBB. More detailed job descriptions required as next step. NK and SG to continue meeting with University with firm proposals by the AGM (current agreement ends in August). A draft agreement should soon be received from the Uni. This to be looked at in detail by the Project Team as next step | NK/SG |
| 14. | **Development:**  NK reported that Peter Jackson will be prepared to pick up the preparation for TBB to gain Clubmark status. NDK to meet Peter end Jan to discuss | NDK |
| 15. | **AOB.**  SG raised issue of non payment of some players. This will need to be checked carefully before action taken.  CW reported no progress with contacts at Hurley HC. | SG/RS/HA |
| 16.. | **Date of Next Meeting**. Wednesday March 25th |  |