

# *Step 2 COVID-19 Risk Assessment Checklist*

*July 2020*

## *HEADING TO BE*



ENGLAND  
HOCKEY

Re-opening sports and leisure venues which have remained closed during the COVID-19 lockdown will be cause for celebration when it is safe to do so. Hockey organisers in partnership with facility providers need to be aware of potential risks and challenges associated with the recommencement of recreational sport. Hockey activity currently remains in 'Step 2' of England Hockey's roadmap to returning to play, meaning that government guidance should be followed at all times and social distancing remains in place.

England Hockey strongly recommend that all delivery organisers complete a COVID-19 specific risk assessment prior to the recommencement of hockey activity. This template should be used as a guide and completed in conjunction with a full risk assessment at the delivery venue in order to safely open these facilities and deliver hockey activity.

Hockey organisers should consider appointing a 'COVID-19 officer' who is responsible for completion of this risk assessment and ensuring that all participants are compliant with all measures taken to ensure safety during hockey activity. It is strongly recommended that the delivery organiser completes a full risk assessment relevant to the venue and reviews this on a weekly basis.

## **Risk Assessment**

**Completed by:**  
**Date completed:**

<b>Action to be considered</b>	<b>Action taken (to be completed by hockey organiser in association with the facility provider)</b>	<b>Significance of risk (low, medium, high)</b>
Ensure compliance with Test and Trace by keeping a register (including contact details) of those individuals present at training/matches. These registers should be held in line with the activity provider's data storage policy.	Register to be kept for each session held on the pitch, completed by a designated person.	High
Ensure all participants are aware of all COVID-19 policies and processes in advance of activity	Posters to be placed on the fence in clear view for all users to read. Messages to be sent via social media.	High

Ensuring appropriate provisions in place to maintain social distancing guidance and that participants are made aware of the policy in place around usage. This should include pitch lay out, timings, how people enter and exit the pitch, any process/cleaning before/after pitch bookings etc

Posters to reiterate social distancing.  
6 people per quarter of the pitch.  
Men and women to train on different nights to reduce numbers.  
Maximum of 24 people to be on the pitch at any one time. Players to inform captain of attendance prior to session to prevent going above 24.  
Either the Captain or a person designated by the Captain is to ensure social distancing is maintained during the session. The name of that person to be written on the register.

High

Handwashing facilities (including soap and water) are available. Alternatively (or additionally) provide sufficient hand sanitiser. Regular hand washing should be encouraged.

Clubhouse will be open to provide hand washing facilities.  
Hand sanitiser available at the gate.

High

Ensure that disposable tissues/paper towels/anti-bacterial wipes are available to reduce the threat of transmission. Consider how these are disposed of following use e.g. sealed bins

Provision of hand sanitiser and bacterial wipes.  
Bin available on pitch.

High

Display of education pieces, such as a symptoms chart and handwashing guidance, to raise awareness and promote safe practices

Posters in view on fence.  
Also communication of guidelines via Facebook.

Medium

Effective action plan in place to deal with someone with suspected symptoms, should it be necessary

Emphasise to members not to attend any activity if showing any symptoms.

High

Ensure equipment is cleaned and disinfected before and after use. This should include preparation of the pitch for training/matches which may include moving goals, netting, corner flags etc.

Equipment to be cleaned prior to any activity and once session is finished.  
The designated person in charge of social distancing will ensure that equipment is cleaned at the end of the session.

High

Minimise the sharing of kit / equipment (including facemasks, goal keeping equipment etc.)

Players to use their own sticks. Discouraged to touch balls with hands.  
No sharing of face masks, water bottles or goalie kit.

High

No close physical contact (including hand shaking, huddles, sharing of water bottles etc.) in line with government guidance. This extends to pre, during and post-match meetings, briefings, de-briefs, half time talks and celebrations.

Designated person at each session to ensure social distancing measures are being followed.

High

Ensure appropriate First Aid provisions are accessible (see <https://www.sja.org.uk/get-advice/first-aid-advice/covid-19-advice-for-first-aiders/>)

First aid kit available in the equipment cupboard. Will include face masks for the administration of first aid.

Medium

Consider how to manage non-compliance with actions taken to manage the risks of Covid-19

Individuals not compliant with the rules will be re-informed of the rules and told that failure to comply will result in them being asked to leave.

High

Provisions in place to manage arrival/departure of individuals to/from your facilities

Options to open both gates to prevent a bottle neck at one gate.

High

Consider whether personal protective equipment (PPE) is required to safely run hockey activity and who may require PPE (e.g. those providing first aid, physios etc.)

Masks and gloves available for the provision of first aid.

High

Ensure that suitable individuals, with appropriate training (including DBS checks if required), are available to support the safe delivery of activity, including ensuring appropriate supervision ratios are maintained.

Designated person at each session to oversee the safe delivery of sessions for each participant. The name of this person will be written on the register.

High

**Identify any further risks specific to your environment:**



**Ensure these actions are considered in line with completion of a risk assessment of hockey activity within your club**

For further information regarding Covid-19 risk assessments, please visit England Hockey's insurance centre, provided by Howden: <http://www.ps-hockey.co.uk/> or Sport England <https://www.sportengland.org/how-we-can-help/coronavirus/return-play>