Exec Committee Meeting – Monday 20th July 2020

Present: *Andrew Dale (President), Ian Mcillwaine (Treasurer), Jon Keep (Senior Chair), James Miller (Membership Secretary), Anthony Czaicki (Men's Section Representative)*

Apologies: *Kathryn Wallace (Ladies Section Representative), Jack Zoers-Benstead (Communications Officer)*

Agenda:

- **1 - Formal Restart of Hockey Activity**
  1st August is likely, depending on hockey plan being approved.
  First step would be local/internal matches to begin with. Begin to plan internal matches as a start, as opposed to plan for local matches (which would need backtrack reviewing if go ahead for next stage not approved).
  Mixed summer hockey seems best option for restart and get lots of members playing again.
  Moulton College keen for us to get started with more hockey activity – as long as suitable plan for safety put in place. No use of shower facilities available.
  Social aspect before and after games will be difficult and not possible – plan will need to made and implemented for arriving and departing pitch.
  Demand for games and restart of hockey seems to be there, so plan to accommodate for this as soon as we can – Mens/Ladies/Mixed. Concern of these internal games clashing with 1-2-1 sessions that provide coaches with income – look to organise potentially midweek.
  Juniors hockey restart to look like 3 aside small sided games/tournaments, open invite to all. Weekends looking best option for this. Internal senior games to follow later after the junior games.
  Andy and Ant to figure out schedule for the above-mentioned points?

  Summary:
  - Mixed summer hockey matches, opportunity to get seniors and older juniors back into the game
  - 3 aside matches for juniors on weekends
  - See how things go for beginning senior section internal matches
  - Be prepared to push plans back if government guidelines require us to
  - AC and AD to plan and oversee

- **2 – Actions for Start of New Season**
  New season dependant on phased return to play timeline.
  Reduction of Junior Membership to £90 to reflect lack of sessions from tail end of last season.
  1st August feels to early and wrong for Club to charge fees due to uncertainty of the game restarting. Agreed on 1st September for accounts to be "charged" for Senior Membership (4x £25) – Instalment plans to be installed on 15th September and 1st October accounts to be debited. Clear publication on pushing back of payment.
  Players need to travel to games individually – How do we account for this in paying for travel? More thinking on this required. Regulations on car sharing may change over time.
  Fixture secretaries planning as if season is going ahead as normal, starting 22nd August. Bear in mind anything we plan is provisional. JK to follow up on Ladies fixtures.
  Ensure we communicate current plans and possible risks to membership (Junior & Senior) clearly – JZB to action and ensure is put out to membership.
  General communication document of plan for restart and this season to be actioned by all.

- **3 – Meeting Schedules**
  Executive Meetings to take place on a monthly basis.
  Senior Meetings to take place every 6 weeks, with two meetings in short succession at start of season to manage committee restarting.
  JK to write up calendar. Consider whether Exec meetings fall before or after senior meetings.

AD left meeting.

JK, JM, IM, AC remain present.

- **4 – Conflict of Interest Process**
  How do we manage the committee members who are potentially paid for coaching that are involved in the decision making around club developments?
  Record register of conflicts/interests for the Executive Committee members and write simple policy around mitigating those conflicts/interests during decision making processes. Policy to be written by JM.

- **5 – AOB**
  Club Policies to be clearly and concisely written and uploaded to the website – with the aim to be transparent to membership around how we work and function as a Club.
  Out of Date or Incorrect documents and links on the website to be reviewed and edited or removed – All to action. Public facing documents to be reviewed and actioned accordingly. JZB to coordinate website review.