



MANAGER'S HANDBOOK

2014

This Handbook should be read in conjunction with the Club website (www.saffronwaldencricket.co.uk) which contains Club Policies on Child Welfare, Code of Conduct, Risk Management, Volunteer Recruitment and Equity, and the relevant League Handbook if issued.



www.jackpetcheyfoundation.org.uk



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BRINGING CRICKET TO STATE SCHOOLS



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Please read this Managers’ Handbook in conjunction with the Club website and the respective league handbooks

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SWCC Registered Office: Anglo American Playing Fields, Catons Lane, Saffron Walden, Essex
CB10 2DU (Telephone: 01799 522683)

Websites: www.play-cricket.com and www.saffronwaldencricket.co.uk

Spirit of Cricket: Preamble to the Laws

Cricket is a game that owes much of its unique appeal to the fact that it should be played not only within its Laws but also within the Spirit of the Game. Any action which is seen to abuse this spirit causes injury to the game itself. The major responsibility for ensuring the spirit of fair play rests with the captains.

1. There are two Laws which place responsibility for the team's conduct firmly on the captain.

Responsibility of captains:

The captains are responsible at all times for ensuring that play is conducted within the Spirit of the Game as well as within the Laws.

Player's conduct:

In the event of a player failing to comply with instructions by an umpire, or criticising by word or action the decision of an umpire, or showing dissent, or generally behaving in a manner which might bring the game into disrepute, the umpire concerned shall in the first place report the matter to the other umpire and to the player's captain, and instruct the latter to take action.

2. Fair and unfair play

According to the Laws the umpires are the sole judges of fair and unfair play.

The umpires may intervene at any time and it is the responsibility of the captain to take action where required.

3. The umpires are authorised to intervene in cases of:

- Time wasting
- Damaging the pitch
- Dangerous or unfair bowling
- Tampering with the ball
- Any other action that they consider to be unfair

4. The Spirit of the Game involves RESPECT for:

- Your opponents
- Your own captain
- The roles of the umpires
- The game's traditional values.

5. It is against the Spirit of the Game:

- To dispute an umpire's decision by word, action or gesture
- To direct abusive language towards an opponent or umpire
- To indulge in cheating or any sharp practice, for instance:
 - (a) to appeal knowing that the batsman is not out
 - (b) to advance towards an umpire in an aggressive manner when appealing
 - (c) to seek to distract an opponent either verbally or by harassment with persistent clapping or unnecessary noise under the guise of enthusiasm and motivation of one's own side

6. Violence

There is no place for any act of violence on the field of play.

7. Players

Captains and umpires together set the tone for the conduct of a cricket match. Every player is expected to make an important contribution towards this.

Code of Conduct and Coaching in Junior Matches

A message from the ECB

Cricket is proud of its deserved reputation as a sport which promotes the right behavioural standards, to that end I will take this opportunity to remind you that all players, team officials, club supporters and umpires shall be bound by the MCC Spirit of Cricket and the ECB Code of Conduct to ensure the incidents are kept to a minimum and overall behaviour improves.

In recent times, there have been various reports of:-

- Appealing when the batsman is clearly not out
- Shouts of 'come on let's make some noise'
- Coaching from the boundary, including making regular changes of fielders' positions.
- Adults, presumably parents, coming onto the field of play to 'get their message' across.
- Swearing at opponents.
- Seeking to distract opponents verbally or by harassment with persistent clapping or unnecessary noise under the guise of enthusiasm.

For reports such as the above to be happening in matches involving County Board representative sides demonstrates that not all officials are addressing these issues in their positions of responsibility. It is therefore appropriate that Team Managers and Coaches are reminded of the responsibilities they have at matches with regard to the ECB Code of Conduct and the responsibility that they defer to the Captain of their side.

Coach – Team Manager Responsibilities

ECB expects all Coaches and Team Managers to ensure that their teams play within the Spirit of Cricket at all times and that the Code of Conduct is adhered to by all.

Coaching during play

No coaching is allowed during play apart from 'specifically designated drinks intervals' when the time allowed for coaches to speak to their players is strictly controlled and limited.

The role of the Captain

The Captain is in sole charge of the team on the field of play and as such is responsible for dealing immediately with any situation where one of his team acts outside the Spirit of Cricket or Code of Conduct. **It is recognised that young Captains will need help and support from Coaches and/or Team Managers in this area.**

The Captain is also responsible for all tactics, field placings, bowling changes etc on the field of play during the game.

Match Officials

Match Officials are reminded that any breaches of the Code of Conduct and/or cases of Coaching **MUST** be reported, if not, actions will go unchecked and will occur more frequently.

Reports for matches in ECB Competitions are to be made to the ECB Cricket Department.

Matches played under the auspices of a County Board, including Friendlies, to be reported to the relevant County Board with a copy sent to the ECB Cricket Department.

If incidents are not reported correctly, no investigation can be carried out.

SELECTION

Selection is on merit. There can be no guarantee that a member will represent the club in a competitive match. The annual Academy membership fee is to provide for coaching. However, selection is determined both by physical ability in the game and also attitude. Unless there is a very good reason all Academy

members should have the opportunity to represent the club in competitive leagues.

Where there are two teams in a year group the managers may choose to use one team as a performance team selected on ability whilst the other team is a participation team. There are other approaches that may be taken (e.g. two teams each with a core of strong players or two mixed teams). It is for the managers to decide after close consultation with coaches. They have to maximise participation as well as maintain the standards set by SWCC.

Selection criteria include the following:-

Strength - is a player able to hit the ball off the square, throw from a reasonable distance and bowl at reasonable pace

Technique - can the player bowl consistently and accurately, play the ball on the offside as well as the onside and concentrate for the duration of a game.

Age - is the player of the appropriate age or sufficiently skilled to play above age group.

Commitment - is the player committed to cricket, to training and to their own development. Do they show a desire to improve? Selection should not be dependent on attendance at club training. However, managers should be satisfied that players are training regularly. This applies particularly to children who are boarders at an independent school.

Attitude - do they listen to advice, act as good ambassadors for the club and support team mates.

Full Selection Policy

1. Selection Committee (seniors)

The Selection Committee shall consist of the team captains (or their representatives), the Academy Director and the Club Captain appointed by the AGM. If the Club appoints a cricket manager he shall be entitled to serve on the Selection Committee. If necessary, the Club Captain shall have the casting vote. It is an expectation of captaincy that they shall attend Selection Committee on a regular basis and seek to establish player availability before the meeting. If necessary the Captain may nominate one of his team to represent him at Selection Committee

The committee shall meet on Monday evenings throughout the playing season. They will apply the following principles in exercising their decisions

- a. SWCC seeks to play cricket at the highest appropriate level and to be competitive in all games (with the exception of social games or cricket weeks when other criteria might apply). It will always field the strongest side available at each level.
- b. It expects each playing member to play at the highest level at which they are capable but acknowledges that some players may wish to play below that level for a variety of reasons - in which case this must be made clear to the Chairman of Selectors (Club Captain).
- c. Where availability is greater than the number of places available the committee shall consider commitment to training and other factors before making their decision.
- d. Those who have not paid their subscriptions cannot expect to play.

- e. Some competitions define who may play and who may not play (i.e. Overseas players)
- f. The Spirit of Cricket is a law of the game and takes a high priority in the ethos of Saffron Walden Cricket Club. Contravention of this law by any player may affect their chances of selection.

Any player with a grievance or other concern about selection shall be entitled to place their grievance or concern before the committee provided the Chairman is given 5 days notice. In the Academy this role will be taken by the Academy Director

The membership fee is to cover the costs of equipment, insurance, coaching and use of club facilities. It does not guarantee selection for teams. Competitive team selection is made on merit. Fully paid up members will receive top priority for selection. Attendance at training is not necessarily a criterion for selection where there are good reasons. Players who receive training/coaching elsewhere (i.e. School, County) shall not be expected to attend although attendance wherever possible is advised as a sign of commitment to the squad. Winter training can also clash with other sporting activities and this is acknowledged.

All players shall be nominally allocated to a team squad at the beginning of the season. Allocation shall be based on a player's ability as well as his / her ambition. This will indicate to the player how the club views their abilities. However, the players will need to be prepared to play up or down from that squad if it is in the best interests of the club (e.g. they will play up if places become available and they may be asked to play down if demand for places outstrips the number of places available. There may also be occasions, particularly towards the end of a season where a lower team in contention for honours may be strengthened at

the expense of a higher team with no such prospect). Squad membership shall be kept under constant review

The Committee shall maintain an availability list and this responsibility shall be allocated to a member of the committee. ALL players are expected to advise their captains or a member of the committee of their availability before 6pm on a Monday evening. If this is not done they cannot expect to be selected. The availability list shall be displayed in the clubhouse and/or on the website (www.saffronwaldencricket.co.uk) and players may keep it up-to-date directly. Advance notice of holidays or other commitments should be given to the Selection Committee as far in advance as possible. The Selection Committee shall consider all senior teams including u16 particularly where matches coincide (e.g. Sunday pm)

Some **junior players** will be invited to play for the adult teams both within the club and for local village sides who are in partnership with us (see below).

In senior sides (from u16 upwards) the primary purpose shall be to win games with **balanced sides** in which all members will have a reasonable chance of batting or bowling. It is acknowledged, however, that in successful sides there is always a risk that players may not bat or bowl in a particular game.

2. Selection (Academy)

In Academy sides a greater emphasis shall be placed on **participation** notwithstanding the need to ensure that all age groups remain in contention for league or cup honours. It is the club's wish to field at least two sides for each age group in order to maximise the opportunities for participation. A traditional model of a stronger 'A' side and a 'B' side shall be the default model in each group but managers shall consider other models if the strengths of their respective squads and leagues require this.

Once decided the structure shall be explained to players (and parents if appropriate).

Selection shall be made by managers who will take full account of the views of the lead squad coach. Parents and players are expected to notify managers as far in advance as possible of **non-availability** so that participation can be properly planned. The rules of certain competitions restrict who can and cannot play and managers, parents and players are expected to familiarise themselves with these regulations (e.g. **Girls may play in the same team as boys up to two years above their age group**, in **Cambridgeshire leagues players cannot play for two teams in the same age group in one week**). In order to maximise participation, managers will endeavour to promote the important role of '**12th Man**'. A 12th man can be rotated in to the team during a match with the agreement of the opposing manager although may not be able to bat or bowl.

Selection for junior teams is made not just on ability. Positive attitude and a clear understanding of the **Spirit of Cricket** are also important. As responsible adults we also have to take into account **safety** and be sure that players can compete in a hard ball game without risking their own safety or the safety of others. Full account will be taken of ECB Fast Bowling Directives and this may require players to be rested from time-to-time. SWCC will not knowingly disregard any over-playing directive. Where it is felt that young players are playing too much irrespective of any directive, full account will be taken of the wishes of the parents and the player in question.

For those who have the appropriate level of ability and attitude, the club is also able to recommend players to District and full county level both in Essex and Cambridgeshire. Players may play for other clubs or teams but priority should always be given to

SWCC sides. Players cannot play for other teams in the same competition.

Coaches may require players of certain ability and aptitude to play up an age group. This will particularly apply to u15s who may be asked to play at u16 in order to ensure the strongest possible side in the Matchplay competition. If this is the case they will advise the relevant team managers. In such cases the coaches will balance the needs of the individual player with the needs of the player's age group squad where the player is likely to be a good role model as well as providing strength to the squad. Managers may also ask players from a lower age group to play in their side if availability necessitates it. The age-group manager should be informed but the decisions whether or not to play rests with the player and her/his family. It does not rest with the age group manager.

Young players aspiring to play **adult cricket** should identify themselves to the selection committee through the Academy Director (who will seek also to be proactive in this respect). Players accepted into this pool shall have appropriate mental, physical and technical qualities but willingness and enthusiasm will also be important. Arrangements will be made with other clubs locally to ensure the maximum opportunity is available for young players to gain experience of senior cricket. Such clubs will have appropriate child welfare policies in place (including a nominated Child Welfare Officer) and young players shall expect to be played as an equal member of the team and captains shall make every effort to ensure that they are used as such.

The Academy Director shall be responsible for introducing players into senior sides. Once selected, captains will be expected to allocate a mentor from the team to support the integration of the young player into the senior sides.

Any player or their family with a concern over selection should raise it initially with the captain or team manager. If this fails to resolve the problem then the Academy Director should be approached and may intervene.

Pitch lengths

Bardfield : u12 20yds; u15 22yds

CYCA : u10/11 20yds, u12/13 21 yds (u12 cup 20yds),
u14/15/17 22yds

West Essex : u11 20 yds, u13 21/22yds, u15 22yds

Essex Matchplay : u16 22 yds

Balls

4.75oz - u11/12/13

5.5oz - u14/15/16/17

CYCA - u10 Incrediball unless both sides agree to use

4.75oz hard ball

League Contacts

West Essex:

Nigel Robins 07813 200189 (nigel273@hotmail.com)

Paul Elby (harryelby@yahoo.co.uk)

CYCA Cambridgeshire Youth Cricket:

Chris Fuller 01954 211226 (chris_fuller@tesco.net)

Graham Whiting (cyca-admin@cambscricket.co.uk)

Bardfield League:

Mick Kemp 01371 810039 / 07814 299554

(m.kemp51@btinternet.com)

BEFORE EACH GAME

- Check for fixture clashes with SWCHS in particular but also football clubs at the beginning and end of the season
- Liaise with coach at squad training.
- Ensure registers are taken at squad sessions
- Confirm fixture with opposition manager.
- Identify an umpire if needed
- Select 12 players 5 days in advance.
- Quiet word with any players likely to be disappointed if necessary.
- Nominate umpire, scorer and kit supervisor plus bar manager and caterer if at home - and if you are blessed with such parental resources!!
- Emphasise that we always select our strongest sides and that ALL players have a responsibility to accept this as club members but they should also aspire to be part of that team to make sure that those that play know there are others keen to play. BUT it must be fun - one approach is to adopt a squad system and rotate players. Tell them not to worry about telling you that they have to go and have Sunday lunch with Grandma! That can be regarded as a rest and open up the team for someone else.
- Emphasise importance of 12th man - scoring, injury, kit, possible rotation but will not bowl.
- Ensure sufficient transport.
- Depart time should allow arrival at least 30–40 minutes in advance.
- Parents should have an idea of approximate return time.
- Ensure you have a ball. Cambs league - home team provides; West Essex away team provides.
- Gate codes for car park gate, field gate and nets available from Academy Director

- If home, nominate parent to bring biscuits and do drinks including tea/coffee for opposition supporters. We can reimburse costs if necessary. Drinks should be served between innings
- Cancellation of game due to weather is responsibility of the groundsman. Managers should liaise closely with him and support him in his decision
- It is your responsibility for any other reason but be aware that this could cost us the game and the available points.
- Ensure groundsman is aware of the game - SWCC (Graham Sneath) **07843 389525**, SWCHS (Pete Harris) **07890 507441**, Wenden (Pete Harris), Friends (main contact office hours only Anne Fear)
- Ensure you have keys to the Clubhouse and have codes to Security Alarm and Gate and that you know where first aid kit is. **All managers must make sure they have been issued with a First Aid kit.**
- If you can't make it arrange cover by asking a parent or another manager.
- All managers should be CRB checked - all others with close access to players should complete a self-disclosure form. See Club Welfare Officer (David Barrs).
- Managers kit - scorebook, first aid kit, bails, balls, report sheets, kit, drink, coins for counting if umpiring
- Be sensitive to the needs of coaches if training is also going on
- You may need to put out boundary rope or flags - consult with groundsman
- Familiarise yourself with information on the club notice-boards
- Familiarise yourself with players medical details and photography consent

DURING EACH GAME

- Introduce yourself to opposition manager.
- Clarify rules particularly in cup matches - over limits, retiring batsmen (at what point do they retire, they cannot return until all others have been dismissed).
- Agree with other umpire basic interpretation of no ball, wides and limits on bowlers.
- If you prefer you may ask the opposing team's umpire to stand at the bowling end every over so that you stand at square leg and just look for run outs and stumpings and count balls
- Nominate a parent to monitor kit.
- Warm up team - dynamic warm up before stretches.
- Note SWCC Code of Conduct and Spirit of Cricket.
- Agree priorities with team - e.g. enthusiastic fielding, quick singles etc.
- Once players are on pitch, decisions should be left to the captain.
- Ensure Captain thanks umpires, opposition manager and captain and that team "tunnels off" opposition.
- If a home game, ensure welcome and proper hospitality.

- Advise parents not to offer advice.
- Players in nets MUST wear proper protective equipment.
- Shirts MUST be tucked in.
- Bowlers MUST be told to use run-up markers and not use their studs
- Close fielders MUST be told not to mark their position with studs, especially if fielding on the square.

AFTER EACH GAME

- Analyse successes and failures and inform squad coach in advance of next training session
- Seek nominations for Man of the Match and note name (this will help you decide on Players Player at end of season).
- Check kit - you might nominate a parent to do this. They are happy to oblige if you ask.
- Check scores with scorer.
- Get signatures according to league rules.
- Enter result on Saffron Walden Play-Cricket website <http://saffronwalden.play-cricket.com/home/home.asp>.
- Upload scorecard statistics to www.play-cricket.com (Saffron Walden CC) if possible. Advice on this for Dave Hancock ((07771 867138) Managers should enter the full scorecards i.e. record "did not bat" plus record the names of all the opposing team in the scorebook
- For Cambridge CYCA Leagues, submit team & result on standard result card to nominated address within 24 hours
- Cambridgeshire Leagues cambsyca@hotmail.com (include match ID on all returns), by Sunday of week game is played; including void or postponed games. This should be done by both home and away teams. **Failure to do so will result in a fine!**
- For West Essex leagues submit result & team details on standard spreadsheet to nigel273@hotmail.com within 2 days of the match
- For Bardfield league, send in result by e-mail
- All press match reports to be with **Academy Press Officer Gary Brown** (gabrown306@hotmail.com) by **6pm Sunday evening** each week (using standard result format).

- Send the same report to Alison Mable alison.mable@gmail.com for the website
- Maintain basic statistics to help you complete the 2014 Awards return by 15 August 2014
- Notify Academy Director and League Representative of any problems (i.e. query over result, interpretation of rules, behaviour of players, supporters, or staff).
- Complete accident forms if necessary and return to Academy director
- Leave clubhouse as you would expect to find it, bag up rubbish and take away
- Lock all doors and set security alarm / lower shutters as required
- Always lock car park gate behind you

Protocol for use of SWCHS Sports Pavilion

We have a 30 year lease protected by a licence arrangement. It is important we look after it to maintain good relations with the school. **The golden rule is to leave it as we found it - take away rubbish in bin liners provided, bring in all furniture and cricket equipment & brush out changing rooms.** Arrange to collect the key from the nominated key holder. Ensure you know how to set / unset the alarms before trying (as alarm is linked to school & cinema) and have been advised codes for school gates.

1. Entrance to the cricket pitch is via the main school gates, turning to the right & going around Saffron Hall.
2. Use key to unlock the outside pavilion store room. Keys to unlock the pavilion are locked inside the safe within this store room (**code to be obtained from the nominated person**).
3. Unlock pavilion and immediately de-activate intruder alarm using alarm fob.
4. When leaving ensure kitchen cupboards are locked, the urn is switched off, and check all doors are locked from the inside (including internal doors to changing rooms). Then re-set alarm using fob and lock entrance door.
5. Wait for the alarm to stop sounding, and then wait for two further final bleeps.
6. Return pavilion keys to safe and lock.
7. Lock pavilion store door. RETURN KEY to store room & drop in on way home in case there is a match the next day.

Key holders will be David Barrs, David Hancock, Peter Hill (4th XI) and Glyn & Michele Thomas who live nearby.
Nick Lee is the SWCHS site manager.

Other tips

SWCC have a reputation for **NEVER** calling off games. We are a large club which can call on the help younger age groups if we are short of players. Please do not call off a game for any reason other than the weather without consulting with the Academy Director or Assistant Academy Director.

SWCC policy - young players **ALWAYS** wear helmet - refer to new ECB directive / guidance (BS7928:2013) which will be applicable from 30 June 2014 [[See page 24](#)].

If you have to umpire and are not confident, suggest you stand at square leg both ends.

To help ensure fair selection, maintain a spreadsheet showing squad down left hand side, fixtures across top and then indicate who plays in which game.

Welfare Officers:-

Parents should be notified that David Barrs is the Club Welfare Officer (**07760 484390**) and that Helen Nash is the Assistant Club Welfare Officer (**01799 524265**).

If you have concerns for a child's welfare Respond, Respond, Report to the Club Welfare Officer

Always report and document incidences and injuries to the club welfare officer

Notes on rules for junior cricket

1. ECB Fast Bowling & Match Directives

Age Group	Fast Bowling restriction	Fielding restriction	Helmet (BS7928:2013)
u8 u9 u10 u11 u12 u13	5 overs per spell, 10 overs per day, Max 10 spells per week	no closer than 10m (11 yards) from middle stump [except behind wicket on off-side] even if wearing a helmet	Helmets with faceguards, grilles to be worn by all players up to the age of 18 when batting, wicket-keeping when standing up and fielding closer than 5.5m (6 yards).
u14 u15	6 overs per spell, 12 overs per day, Max 12 spells per week	no closer than 7.3m (8 yards) from middle stump [except behind wicket on off-side] even if wearing a helmet	SWCC require all players to wear a helmet in these circumstances whether or not parental permission is provided to the contrary
u16 u17 u18 (u19)	7 overs per spell, 18 overs per day, Max 18 spells per week	no restriction but must wear a abdominal protector & helmet if fielding within 5.5m (6 yards) [except behind wicket on offside]	

Note: in 20 over games, competition rules over-ride the above and there will be a limits of 4/5 overs only per bowler.

There is no restriction on spin / slow bowlers.

A fast bowler is defined as one to whom the wicket keeper in the same age group would normally stand back to take the ball.

It is recommended that in any 7 day period a fast bowler should:-

- NOT bowl more than 4 days in that period
- only bowl for a maximum of 2 days in a row

A fast bowler cannot exceed the maximum number of overs per day if subsequently changing to bowling spin. However if spin is bowled first, the maximum number of overs can be exceeded, but the bowler cannot then change to fast bowling until an equivalent number of overs have been bowled at the same end. The maximum number of overs will then apply as soon as fast bowling commences.

Having completed a spell, a fast bowler cannot bowl again until at least the same number of overs have been bowled at the same end. A bowler can change ends as part of a current spell, providing the next available over is bowled from the other end.

If play is suspended for up to 40 minutes a spell can be continued & finished. If play is suspended for more than 40 minutes, the bowler can commence immediately but this will be classed as a new spell.

Captains, Team Managers, and Umpires are asked to ensure that these directives are followed at all times.

This is particularly important for players involved in multiple teams (schools/representative/club). Good practise is to get players to record how many sessions and overs they are completing in a log.

If a young player in these age groups above comes within the restricted fielding distance, the Umpires must stop the game immediately and instruct the fielder to move back.

Fast bowling directives for practice sessions

- Up to U13: max 30 balls per session, max 2 sessions per week
- U14 & U15: max 36 balls per session, max 2 sessions per week
- U16 & U17: max 30 balls per session, max 3 sessions per week
- U18 & U19: max 42 balls per session, max 3 sessions per week

Emphasis on all practice/net sessions should be quality not quantity.

2. Helmets

ECB Safety Guidance on the Wearing of Cricket Helmets by Young Players (BS7928:2013)

In February 2000 the England and Wales Cricket Board (ECB) issued safety guidance on the wearing of helmets by young players up to the age of 18.

In brief, the guidance recommends that:

- helmets with a faceguard or grille should be worn when batting against a hard cricket ball in matches and in practice sessions
- young players should regard a helmet with a faceguard as a normal item of protective equipment when batting, together with pads, gloves and, for boys, an abdominal protector (box)
- young wicket keepers should wear a helmet with a faceguard when standing up to the stumps. With the assistance of schools, cricket clubs and leagues, the wearing of helmets by young

players is now standard practice in cricket throughout England and Wales. Helmets are widely available and are covered by British Standards (BS7928:2013 & BS7928:1998).

Parental consent not to wear a helmet should not be accepted in any form of cricket for players under the age of 18.

A face protector represents an alternative head protection system for young wicket keepers. Face protectors are, at the time of publication of this guidance, a relatively new innovation. ECB is currently working with manufacturers in order to achieve a British Standard in relation to all face protection technology for juniors.

The ECB have developed new specifications for the testing of head protection for cricketers and have issued new guidelines regarding these new standards (BS7928:2013) which come into effect on 30 June 2014 and supersede the 1998 version.

The ECB advise it is important that individuals understand how the new specification will apply to head protectors on sale from Spring/Summer 2014.

The key features of the new specification, BS7928:2013, are:-

1. It now includes a facial contact projectile test that assesses for penetration of the ball through the faceguard, and contact of the faceguard onto the face, using realistic ball impact speeds and conditions; and

2. Head protectors have been tested separately against men's and junior sized cricket balls (a five-and-a-half ounce ball and a four-and-three-quarter ounce ball, respectively).

Head protectors that have been tested against the new standard will be clearly labelled with "**BS7928:2013**" and will contain clear

labelling setting out whether a head protector has been tested against (i) men's standard ball size of $5 \frac{1}{2}$ ounces, (ii) junior standard ball size of $4 \frac{3}{4}$ ounces, or (iii) both men's and junior size balls.

The manufacturers have advised that there is currently no specific women's head protector and so there is no specific standard for women's cricket head protectors. As the size of the standard women's cricket ball is between the standard men and junior balls, it is recommended that women use head protectors that have been tested against both the men's and junior sized ball or at least against the junior size ball (as the smaller ball could potentially get through the gap above the face guard on a men's head protector).

From 30 June 2014, the old BSI standard for cricket head protectors (**BS7928:1998**) will be withdrawn and the ECB therefore recommends that all new head protectors brought to market are tested against the new standard. However, head protectors which have already been tested against the old standard can and will continue to be available for sale and will not be withdrawn from sale.

In summary, the ECB guidance applies to all players up to the age of 18, both in adult cricket and in all junior cricket played with a hard cricket ball.

The guidance also applies during all practice sessions.

Any individual taking responsibility for players should take all reasonable steps to ensure that this guidance is followed at all times.

The ECB asks that the guidance is communicated to the parents or guardians of all young players through clubs and schools, and

that young players are not allowed to bat or stand up to the stumps when keeping wicket against a hard ball without wearing appropriate protection.

3. ECB guidance on junior cricketers playing in open age group & adult matches

Introduction

The ECB has issued the following guidance covering the participation of young cricketers in open age group & adult matches. This guidance applies to boys and girls and any reference to he/his should be interpreted to include she/her. Age groups are based on the age of the player at midnight on 31st August in the year preceeding the current season.

Guidance for Clubs and Leagues

All clubs must recognise that they have a duty of care towards all young players who are representing the club. This duty of care also extends to Leagues that allow the participation of young players in adult teams in their League.

The duty of care should be interpreted in two ways:

- Not to place a young player in a position that involves an unreasonable risk to that young player, taking account of the circumstances of the match and the relative skills of the player.
- Not to create a situation that places members of the opposing side in a position whereby they cannot play cricket as they would normally do against adult players (the opposition should not be made to feel they have to adapt their fashion of play against a youth selected in a team playing against them. If it is judged this would be the case, the youth should not be selected to play in this fixture).

The following cricket specific safeguarding requirements must be complied with when young cricketers play in open age & adult matches:

- ECB helmet requirements. All young players who have not reached their 18th birthday must wear a helmet with a faceguard when batting, or standing up to the stumps when keeping wicket or fielding within the restricted distances to the wicket (**parental consent not to wear a helmet will not be accepted**). A young player acting as a runner must also wear a helmet even if the player he is running for is not doing so.
- Fast bowling directives (as set out above)
- Fielding regulations (as set out above)
- The umpires and the opposing captain must be notified of the age group of all players participating in an adult match of U18s or younger (even if the player is not a fast bowler). This requirement also covers any young player taking the field as a substitute fielder.
- Any player in the U13 age group or younger must be at least 12 years old and have explicit written consent from a parent or guardian before participating in open age & adult matches. Clubs must ensure that their player registration procedures ensure that consent is obtained.
- Players who are selected in a County U12 squad (but not District squads) are eligible to play open age & adult cricket but must be at least 11 years old and have explicit written consent from a parent or guardian before participating.
- Subject to the age restrictions above, any club wishing to play a young player in an open age or adult League or Cup match must obtain the explicit prior approval of the League or Cup management before the player can play. Approval should only be given to exceptionally talented players. It is recommended that

advice is sought from the County Age Group Coach or other ECB Level 3 coach as appropriate.

Each case will be determined on an individual basis, depending on ability & emotional maturity and must ensure the player's safety, personal development needs and overall cricket experience are considered.

Clubs and Leagues can apply stricter restrictions on the participation of young players in adult matches at their discretion. It is strongly recommended that a parent, guardian or other identified responsible adult is present in these circumstances.

The guidance related to changing and showering (see 'Safe Hands' - Welfare of Young People in Cricket Policy) must be adhered to.

4. The Laws of Cricket - Clarification

One area of the laws of cricket that frequently causes debate between bowlers and umpires is law 42.6-8 'Dangerous and Unfair bowling'. In general, all parents and coaches umpiring in matches should have a comprehensive knowledge of the laws of cricket. For clarification, law 42 sections 6-8 are repeated below. The full current laws of cricket are available at the Lords website: <http://www.lords.org/laws-and-spirit/laws-of-cricket/laws>

Law 42 sections 6-8

6. Dangerous and unfair bowling

(a) Bowling of fast short pitched balls

(i) The bowling of fast short pitched balls is dangerous and unfair if the umpire at the bowler's end considers that by their repetition and taking into account their length, height and direction they are likely to inflict physical injury on the striker, irrespective of the protective equipment he may be wearing. The relative skill of the striker shall be taken into consideration.

(ii) Any delivery which, after pitching, passes or would have passed over head height of the striker standing upright at the crease, although not threatening physical injury, shall be included with bowling under (i) both when the umpire is considering whether the bowling of fast short pitched balls has become dangerous and unfair and after he has so decided. The umpire shall call and signal No ball for each such delivery.

(b) Bowling of high full pitched balls

(i) Any delivery, other than a slow paced one, which passes or would have passed on the full above waist height of the striker standing upright at the crease is to be deemed dangerous and unfair, whether or not it is likely to inflict physical injury on the striker.

(ii) A slow delivery which passes or would have passed on the full above shoulder height of the striker standing upright at the crease is to be deemed dangerous and unfair, whether or not it is likely to inflict physical injury on the striker.

7. Dangerous and unfair bowling - action by the umpire

(a) As soon as the umpire at the bowler's end decides under 6(a) above that the bowling of fast short pitched balls has become dangerous and unfair, or, except as in 8 below, there is an instance of dangerous and unfair bowling as defined in 6(b) above, he shall call and signal No ball and, when the ball is dead, caution the bowler, inform the other umpire, the captain of the fielding side and the batsmen of what has occurred. This caution shall continue to apply throughout the innings.

(b) If there is any further instance of dangerous and unfair bowling by the same bowler in the same innings, the umpire at the bowler's end shall repeat the above procedure and indicate to the bowler that this is a final warning.

Both the above caution and final warning shall continue to apply even though the bowler may later change ends.

(c) Should there be any further repetition by the same bowler in that innings, the umpire shall

(i) Call and signal No ball.

(ii) Direct the captain, when the ball is dead, to take the bowler off forthwith. The over shall be completed by another bowler, who shall neither have bowled the previous over nor be allowed to bowl the next over.

The bowler thus taken off shall not be allowed to bowl again in that innings.

(iii) Report the occurrence to the other umpire, the batsmen and, as soon as practicable, the captain of the batting side.

(iv) Report the occurrence, with the other umpire, as soon as possible to the Executive of the fielding side and to any Governing Body responsible for the match, who shall take such action as is considered appropriate against the captain and bowler concerned.

8. Deliberate bowling of high full pitched balls

If the umpire considers that a high full pitch which is deemed to be dangerous and unfair, as defined in 6(b) above, was deliberately bowled, then the caution and warning prescribed in 7 above shall be dispensed with.

The umpire shall

(a) call and signal No ball.

(b) direct the captain, when the ball is dead, to take the bowler off forthwith.

(c) implement the remainder of the procedure as laid down in 7(c) above.

CODE OF PRACTICE

ALWAYS

- ☺ Ensure that Cricket is fun, enjoyable and fair play is promoted.
- ☺ Treat all young people equally, with respect and dignity.
- ☺ Be an excellent role model - this includes not smoking or drinking alcohol in the company of young people.
- ☺ Put the welfare of each young person first, before winning or achieving goals.
- ☺ Work in an open environment (e.g. avoid private or unobserved situations and encourage an open environment, e.g. no secrets).
- ☺ Build a balanced relationship based on mutual trust, which empowers young people to share in the decision-making process.
- ☺ Recognise the developmental needs and capacity of young people, avoiding excessive training or competition and not pushing them against their will.
- ☺ Give enthusiastic and constructive feedback, rather than negative criticism.
- ☺ Ensure all information regarding a young person's medical and injury history is at hand in case of emergency.

- ☺ Make a written record of any injury that occurs, along with the details of any treatment given and pass it on to the Welfare Officer.
- ☺ Ensure that if any form of manual/physical contact is required, it should be provided openly and according to guidelines provided by the ECB.
- ☺ If groups have to be supervised in the changing rooms, always ensure adults work in pairs.
- ☺ Ensure that if mixed teams are taken away, they should always be accompanied by a male and female adult.
- ☺ Ensure there is regular communication with parents.

CODE OF PRACTICE

NEVER

- ☹ Spend time alone with young people away from others.
- ☹ email players directly - always email their parents
- ☹ give technical advice unless it has been approved by the lead coach
- ☹ Take young people to your home where they will be alone with you.
- ☹ Transport young people in your car alone. (If this is unavoidable, ensure that they sit in the back of the car).
- ☹ Engage in rough, physical or sexually provocative games.
- ☹ Allow or engage in any form of inappropriate touching or physical abuse.
- ☹ Allow young people to use inappropriate language unchallenged.
- ☹ Make sexually suggestive comments to a young person, even in fun.
- ☹ Reduce a young person to tears as a form of control.
- ☹ Allow allegations made by a young person to go unchallenged, unrecorded or not acted upon.

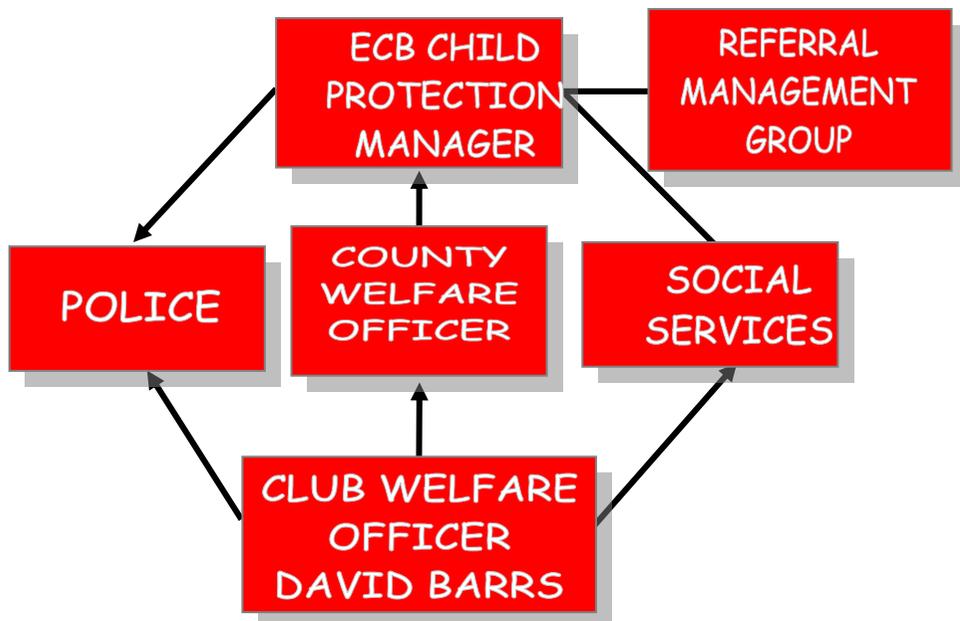
- ☹ Do things of a personal nature for young people that they can do for themselves.

What to do if there is a Child Protection matter in your squad.

If you have Child Protection concerns you should:

- Report any information or concerns to your Club Welfare Officer;
- Ensure that you have obtained as much information about your concerns or an incident as possible;
- A Welfare Incident Form must be completed and submitted to the Academy Welfare Officer;
- Any umpire reports or statements must accompany this information;
- If any young person is in danger or has been hurt the Club must contact the Police/Ambulance/Social Services immediately then report the matter to the County Welfare Officer.

REPORTING PROCEDURES INSIDE/OUTSIDE CRICKET



League Discipline

Until the introduction of Child Welfare and Protection it was the responsibility of a League to discipline any person who had offended against a person regardless of age.

However, with the introduction of Child Welfare and Protection it is not the responsibility of those in cricket to determine whether abuse of a child or young person has taken place but it is their responsibility to report it.

Any incident that takes place during the course of a cricket match that results in verbal, physical or sexual assault on a person under the age of 18 years must be referred to the County Welfare Officer for advice. A Welfare Incident Form must be completed.

TYPES OF DISCLOSURES

- A CHILD OR YOUNG PERSON DISCLOSES THEY ARE BEING OR HAVE BEEN ABUSED
- SOMEONE ELSE DISCLOSES ABUSE THEY HAVE WITNESSED OR BEEN MADE AWARE OF
- OBSERVATIONS BY YOU OF INAPPROPRIATE PHYSICAL CONTACT OR BEHAVIOUR TOWARD YOUNG PEOPLE

ACTIONS TO AVOID

- DISMISS THE CONCERN
- PANIC
- ALLOW YOUR DISBELIEF OR DISGUST TO SHOW
- INTERROGATE THE CHILD OR YOUNG PERSON
- MAKE ASSUMPTIONS OR JUDGEMENTS
- MAKE INAPPROPRIATE COMMENTS ABOUT THE ALLEGED ABUSER IN FRONT OF THE CHILD OR YOUNG PERSON
- APPROACH OR DISCUSS THE CONCERN WITH THE ALLEGED ABUSER
- MAKE PROMISES SUCH AS NOT TO TELL ANYONE (see Confidentiality)

RECORDING INFORMATION

WRITTEN RECORD OF THE EVENTS AS SOON AS POSSIBLE TO INCLUDE:

- THE NATURE OF THE CONCERN
- RECORD YOUR OBSERVATIONS AND INJURIES IF PRESENT
- LISTEN AND NOTE THE DETAIL OF THE CONCERN RAISED BY THE YOUNG PERSON
- WITNESSES TO THE INCIDENT
- ANY TIMES, DATES OR OTHER RELEVANT INFORMATION

CONFIDENTIALITY

- CONFIDENTIALITY IS OF PARAMOUNT IMPORTANCE BUT NEVER OFFER CONFIDENTIALITY TO A CHILD
- CONCERNS MUST BE DISCUSSED WITH THE CLUB WELFARE OFFICER, WHO WILL THEN LIAISE WITH THE COUNTY WELFARE OFFICER/SOCIALSERVICES OR POLICE
- UNDER NO CIRCUMSTANCES SHOULD SPECIFIC CONCERNS BE DISCUSSED WITHIN A CLUB COMMITTEE UNLESS OTHERWISE ADVISED. INAPPROPRIATE DISCUSSIONS MAY JEOPARDISE A POLICE/SOCIALSERVICES/ECB INVESTIGATION AND PLACE A CHILD AT RISK
- ALL INCIDENTS SHOULD BE REPORTED TO THE CLUB WELFARE OFFICER IMMEDIATELY (OR THE CLUB CHAIRMAN OR COUNTY WELFARE OFFICER IF THE DISCLOSURES INVOLVE THE CLUB WELFARE OFFICER)

Risk Assessment *Saffron Walden CC*

Name of Venue: **Anglo American Playing Fields, Catons Lane**

Date of assessment: 2 April 2011 Time of assessment: 6pm

Name of person completing check: David Barrs Date of next check:
when required

Playing / Training area.

Check that the area and surroundings are safe and free from obstacles.

Is the area fit and appropriate for activity? (E.g. check the surfaces, roof leaks, lighting, heating, netting, surrounding boundary area and security / welfare arrangements). Are weather conditions appropriate to activity?

Yes

If **no**, please outline the hazard, who may be at risk and action taken if any.

Coaches will consider weather conditions. All participants are asked to wear appropriate clothing and to bring a cap, sun cream and a drink to each activity. Breaks are built in to each session usually after 50-60 minutes. Cancellation of the activity is likely particularly if conditions are wet. Spectators should not sit in front of clubhouse when nets are in use. All persons should use steps and not the grassy bank which is very slippery when wet.

Equipment.

Check that any equipment used is fit and sound for activity and suitable for the age group / ability of the group.

Is the equipment safe and appropriate for the activity? (E.g. check there is no equipment left from other activities or obstructions left in the sporting area)

Yes <input type="checkbox"/>	<input type="checkbox"/>
------------------------------	--------------------------

If **no**, please outline unsafe equipment, who may be at risk and action taken if any.

Strict protocols are in force when using net facilities. All members under the age of 18 are required to wear a safety helmet WITHOUT EXCEPTION. This also applies to matches. Access gate should normally be closed to stop balls. If open spectators should not watch a match when in line with the nets.

Participants.

Check that the Session Register is up to date with medical information and contact details. Check that participants are appropriately attired for the activity.

Is / are the Session Registers in order?

Yes <input type="checkbox"/>	<input type="checkbox"/>
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If **no**, please outline the current situation and action taken, if any.

All coaches and age group managers hold emergency contact details for each participant as well as medical information

Are the participants appropriately attired and safe for the activity?

Yes <input type="checkbox"/>	<input type="checkbox"/>
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If **no**, please outline unsafe equipment / attires and action taken if any.

Shirts are expected to be tucked in and protective clothing is required when using a hard cricket ball
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Emergency Points.

Check that emergency vehicles can access the facility, and that a working telephone is available with access to emergency numbers.

Are emergency access points checked and operational?

Yes <input type="checkbox"/>	
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If **no**, please outline the issues and action taken if any.

All lead coaches and managers have access to the clubhouse where there is first aid equipment and other emergency instructions
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Is a working telephone available?

Yes <input type="checkbox"/>	
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If no, please outline the issues and action taken if any.

A BT phone line is available in the clubhouse

Safety Information.

Check that evacuation procedures are published and posted somewhere for all to see. Ensure that volunteers and staff have access to information relating to Health and Safety.

Are emergency procedures published and accessible to those people with responsibility for sessions at the venue?

Yes <input type="checkbox"/>	
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If **no**, please outline what information is missing and action taken if any.

Emergency procedures are available in the club handbook. Risk assessments are available in the Manager's Handbook.

Do the club and or venue need to take any further action? (Please detail)

No. However, in my view this document does not represent a Risk Assessment. Although I have answered 'yes' I have, nevertheless, elaborated on each point

Signed:

Print Name: David Barrs

Date: 2 April 2011

Copies to: Coaches/Managers

If the person completing this Risk Assessment feels uncomfortable with the outcomes of the Risk Assessment they should contact someone with the relevant qualifications to perform a comprehensive Risk Assessment of the venue(s) in question.

Useful Contacts include:

- Health and Safety Executive website - www.hse.gov.uk
- Health and Safety Executive Infoline - 0845 345 0055

Risk Assessment *Saffron Walden CC*

Name of Venue: **Friends School, Saffron Walden**

Date of assessment: 8 May 2007

Time of assessment: 7pm

Name of person completing check: David Barrs
check: when required

Date of next
check: when required

Playing / Training area.

Check that the area and surroundings are safe and free from obstacles.

Is the area fit and appropriate for activity? (E.g. check the surfaces, roof leaks, lighting, heating, netting, surrounding boundary area and security / welfare arrangements). Are weather conditions appropriate to activity?

Yes

If **no**, please outline the hazard, who may be at risk and action taken if any.

Changing facilities are basic with separate changing facilities. There is a toilet, running water and electricity. Drinking water fountains are available nearby.

Equipment.

Check that any equipment used is fit and sound for activity and suitable for the age group / ability of the group.

Is the equipment safe and appropriate for the activity? (E.g. check there is no equipment left from other activities or obstructions left in the sporting area)

Yes

If **no**, please outline unsafe equipment, who may be at risk and action taken if any.

The venue is used only for matches and the equipment provided is appropriate. A lockable shed is used to store stumps, boundary flags etc.

Participants.

Check that the Session Register is up to date with medical information and contact details. Check that participants are appropriately attired for the activity.

Is / are the Session Registers in order?

Yes <input type="checkbox"/>	<input type="checkbox"/>
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If **no**, please outline the current situation and action taken, if any.

Are the participants appropriately attired and safe for the activity?

Yes <input type="checkbox"/>	<input type="checkbox"/>
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If **no**, please outline unsafe equipment / attires and action taken if any.

Participants will be expected to wear white cricket clothing with shirts tucked in. Spiked shoes are encouraged but not obligatory. Protective equipment is available as part of the team kit. Protective helmets are required as directed by ECB.

Emergency Points.

Check that emergency vehicles can access the facility, and that a working telephone is available with access to emergency numbers.

Are emergency access points checked and operational?

Yes <input type="checkbox"/>	<input type="checkbox"/>
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If **no**, please outline the issues and action taken if any.

Emergency vehicles can access the site if a rope barrier is removed at the end of the car park. One adult could remove the barrier.

Is a working telephone available?

<input type="checkbox"/>	No <input type="checkbox"/>
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If no, please outline the issues and action taken if any.

Managers are expected to have a mobile phone available at this venue.

Safety Information.

Check that evacuation procedures are published and posted somewhere for all to see. Ensure that volunteers and staff have access to information relating to Health and Safety.

Are emergency procedures published and accessible to those people with responsibility for sessions at the venue?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
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If **no**, please outline what information is missing and action taken if any.

There is no first aid kit available and managers are expected to have their own.

Do the club and or venue need to take any further action? (Please detail)

Yes – concerns re. First Aid and provision of refreshments need to be raised with the school. We would also like to make available posters regarding action in emergencies and how we expect people to behave. I have responded to each point even though this is only expected if a 'no' response is given. This makes the assessment much more useful to volunteer staff.

Signed:

Print Name: David Barrs

Date: 8 May 2007

Copies to: Coaches/Managers

If the person completing this Risk Assessment feels uncomfortable with the outcomes of the Risk Assessment they should contact someone with the relevant qualifications to perform a comprehensive Risk Assessment of the venue(s) in question.

Useful Contacts include:

- Health and Safety Executive website - www.hse.gov.uk
- Health and Safety Executive Infoline - 0845 345 0055

Risk Assessment *Saffron Walden*

Name of Venue: Saffron Walden County High School Sports Centre

Date of assessment: 8 May 2007

Time of assessment: 5.00pm

Name of person completing check: David Barrs

Date of next check: when required

Playing / Training area.

Check that the area and surroundings are safe and free from obstacles.

Is the area fit and appropriate for activity? (E.g. check the surfaces, roof leaks, lighting, heating, netting, surrounding boundary area and security / welfare arrangements). Are weather conditions appropriate to activity?

Yes

If **no**, please outline the hazard, who may be at risk and action taken if any.

Weather not relevant – this is an indoor facility used for winter training. It is built to a high standard for sporting activities and subject to regular risk assessment

Equipment.

Check that any equipment used is fit and sound for activity and suitable for the age group / ability of the group.

Is the equipment safe and appropriate for the activity? (E.g. check there is no equipment left from other activities or obstructions left in the sporting area)

Yes

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If **no**, please outline unsafe equipment, who may be at risk and action taken if any.

Very strict net protocols are observed. Trailing leads from bowling machines are carefully managed. Coaches instructed to ensure back net is in position when nets are being used to reduce strength of rebound off back wall. Full protective equipment to be worn by batters

Participants.

Check that the Session Register is up to date with medical information and contact details. Check that participants are appropriately attired for the activity.

Is / are the Session Registers in order?

Yes <input type="checkbox"/>	
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If **no**, please outline the current situation and action taken, if any.

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Are the participants appropriately attired and safe for the activity?

Yes <input type="checkbox"/>	
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If **no**, please outline unsafe equipment / attires and action taken if any.

Back net does not fit securely across the entire back wall. This has been raised with the centre management.

Emergency Points.

Check that emergency vehicles can access the facility, and that a working telephone is available with access to emergency numbers.

Are emergency access points checked and operational?

Yes <input type="checkbox"/>	
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If **no**, please outline the issues and action taken if any.

This facility is staffed by centre staff who are appropriately trained.

Is a working telephone available?

A telephone land line is continuously available

Yes <input type="checkbox"/>	
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If no, please outline the issues and action taken if any.

Safety Information.

Check that evacuation procedures are published and posted somewhere for all to see. Ensure that volunteers and staff have access to information relating to Health and Safety.

Are emergency procedures published and accessible to those people with responsibility for sessions at the venue?

Yes <input type="checkbox"/>	
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If **no**, please outline what information is missing and action taken if any.

The facility has two evacuation points from the main sports hall and is subject to regular inspection by site staff and fire brigade. Personal kit, bags etc must be stored in changing rooms or in hallway – they must not be across the door way or in the main sports hall. First aid equipment is available

Do the club and or venue need to take any further action? (Please detail)

Signed:

Print Name: David Barrs

Date: 8 May 2007

Copies to: Managers/Coaches

If the person completing this Risk Assessment feels uncomfortable with the outcomes of the Risk Assessment they should contact someone with the relevant qualifications to perform a comprehensive Risk Assessment of the venue(s) in question.

Useful Contacts include:

- Health and Safety Executive website - www.hse.gov.uk
- Health and Safety Executive Infoline - 0845 345 0055

Risk Assessment *Saffron Walden CC*

Name of Venue: [Wendens Ambo CC](#)

Date of assessment: 7 May 2007

Time of assessment: 6pm

Name of person completing check: David Barrs

Date of next check: when required

Playing / Training area.

Check that the area and surroundings are safe and free from obstacles.

Is the area fit and appropriate for activity? (E.g. check the surfaces, roof leaks, lighting, heating, netting, surrounding boundary area and security / welfare arrangements). Are weather conditions appropriate to activity?

Yes

If **no**, please outline the hazard, who may be at risk and action taken if any.

There are net facilities and strict net protocols are observed by our members. A road goes across part of the outfield – games stop if vehicles use it whilst the game is in play

Equipment.

Check that any equipment used is fit and sound for activity and suitable for the age group / ability of the group.

Is the equipment safe and appropriate for the activity? (E.g. check there is no equipment left from other activities or obstructions left in the sporting area)

Yes

If **no**, please outline unsafe equipment, who may be at risk and action taken if any.

Only match equipment is used and this is fit for purpose

Participants.

Check that the Session Register is up to date with medical information and contact details. Check that participants are appropriately attired for the activity.

Is / are the Session Registers in order?

Yes <input type="checkbox"/>	
------------------------------	--

If **no**, please outline the current situation and action taken, if any.

Are the participants appropriately attired and safe for the activity?

Yes <input type="checkbox"/>	
------------------------------	--

If **no**, please outline unsafe equipment / attires and action taken if any.

They are expected to wear white cricket clothing and a protective helmet when batting including when in the adjacent nets.

Emergency Points.

Check that emergency vehicles can access the facility, and that a working telephone is available with access to emergency numbers.

Are emergency access points checked and operational?

Yes <input type="checkbox"/>	
------------------------------	--

If **no**, please outline the issues and action taken if any.

Emergency vehicles have easy access

Is a working telephone available?

	No <input type="checkbox"/>
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If no, please outline the issues and action taken if any.

Managers are expected to have a mobile phone available
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Safety Information.

Check that evacuation procedures are published and posted somewhere for all to see. Ensure that volunteers and staff has access to information relating to Health and Safety.

Are emergency procedures published and accessible to those people with responsibility for sessions at the venue?

Yes <input type="checkbox"/>	
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If **no**, please outline what information is missing and action taken if any.

Managers are expected to have a first aid kit available at this venue

Do the club and or venue need to take any further action? (Please detail)

Signed:

Print Name: David Barrs

Date: 7 May 2007

Copies to: managers/Coaches

If the person completing this Risk Assessment feels uncomfortable with the outcomes of the Risk Assessment they should contact someone with the relevant qualifications to perform a comprehensive Risk Assessment of the venue(s) in question.

Useful Contacts include:

- Health and Safety Executive website - www.hse.gov.uk
- Health and Safety Executive Infoline - 0845 345 0055

Overall Academy records

Statistic	Player (s)	Club Record
Batting		
Highest score	Jamie King	138no v Stansted Hall under 15 2005
Most runs	Danny Murphy-Moore	479 u13 CYCA and WEDCB 2010
Most innings	Danny Murphy-Moore	18 u13 2010
	Spencer Hill	18 u12 2010
Highest average	Josh Charge	136 under 11 2008
	Jamie White	133.5 WEDCB u15 2010
Highest Partnership	Ed Low and Dan Procter	212 no u13 v Takeley 2009
Bowling		
Most wickets	Spencer Hill	28 u12 2010
Most wickets in an innings (introduced 2009)	Luke Barkes	6 for 4 2009
Most overs	Darren White	63.4 under 15 2006
Lowest average	Jonathan Gadd	2.9 under 10 2008
	Conor McCahill	2.9 u12 2009
Best Figures lowest number of runs per wicket	Spencer Hill	5 for 0 u12 2010
Others		
Most Appearances	Ally Hancock	23 u13 2010
Most Catches	Spencer Hill	12 u12 2010

2014 Records, Awards and Statistics Return

Squad	under
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Managers		Lead Coach	
Captain (s)		Vice Captain	
Review of season			

Statistic	Player (s)	Others
Batting		
Highest score		
Most runs		
Most innings		
Highest average <small>min. 5 innings</small>		
Batting Award		
Bowling		
Most wickets		
Most overs		
Lowest average <small>min. 10 overs</small>		
Best figures		
Bowling Award		

Others		
Magic Moment		
Most Appearances		
Most Catches		
Primary Club - new members		
Players' Player		
Clubman of the Year		
Most Promising Newcomer		
Jack Petchey nominations		
Most Improved Player		
Club Caps		
Representative cricketers		
Played		Won
	Lost	
	Drawn	
	Abandoned	

Signed (Manager)

To be completed and emailed to Academy Director by 15 August 2014 ready for Academy Presentation in September