



DEREHAM RUNNERS AC

RULES AND CONSTITUTION 2014

1. **Introduction**

Dereham Runners AC was formed to provide the facilities for the participation of amateur athletics, and for the furtherance of the sport, in the immediate locality of Dereham Town.

The club is affiliated to UK Athletics and therefore bound by its laws.

2. **Title & Headquarters**

The name of the club is Dereham Runners AC; its HQ is at the mobile at the rear of Neatherd High School, Norwich Road, Dereham, Nr20 3ax.

3. **Officers**

Officers will be elected to form the Club committee at the Annual General Meeting (AGM), to be held in January of each year.

The committee will consist of the following....

- Chairman
- Vice Chairman
- General Secretary
- Treasurer
- Junior Sub-Committee Member
- Overall Event Manager
- Committee Member - Social Event Co-Coordinator
- Committee Member - Club Ambassador
- Committee Member – Role TBC

Within this committee is the 6 quorum members elect, positions will stand to constitute the committee.

The Junior Sub-Committee will consist of between 3-5 Members, as decided by the Dereham Runners main body and Junior Coaches.

The Committee has the power to fill any vacancy that may arise during the year.

Each elected member of the main club committee shall have 1 vote, and the Chairperson shall have a casting vote, if required.

4. Membership

Members of the club are governed by the laws of UKA, inline with all the rules of competition. Requests of membership are to be submitted using the official Club Membership Form, to the General Secretary.

The committee has the power to accept or reject any applications, and terminate existing membership. A notice of resignation must be made in writing and considered within one month of receipt.

The first claim rule shall apply to each member.

5. Subscriptions

The annual subscription is payable on the 1st April or within a month of this date. The amount will be what is deemed necessary by the committee to enable the club to operate on a sound financial base. Club members must be given a minimum of 1months notice in advance of any change to the annual subscription rate. In the event of a club member re-signing or having membership terminated, no refunds of subscriptions will be payable.

6. Committee Meeting & AGM

The elected Committee shall meet once a month, with either the Secretary or Chairman notifying members prior to the meeting, and will prepare the Agenda for each meeting. Committee members shall inform the Secretary if unable to attend, although via attending members would also be acceptable. The AGM to be held every January, with 2 weeks notices given by the secretary or Chairman with notice of business. The Treasurer shall present a financial statement for audit at this meeting.

7. Special General Meeting

A special General Meeting maybe called by the Secretary within 14 days of receipt by him/her of a requisition in writing signed by a minimum of **10** members of the club. Thus stating the business intent to be brought before the committee. The Committee themselves may also bring upon such a meeting, in the event of the majority in agreement of urgent Club business.

8. Norfolk County Association & active Network

The club can nominate a maximum of two representatives to attend the Associations monthly/quarterly meetings including Active Network.

9. Discipline

Every Club member shall at all times conduct themselves within the laws of UKA, and any other body that members may be part of.

All Club members are expected to be respectful & courteous al all times, along with displaying good sportsmanship during competition and in public. To ensure high standards of conduct and discipline are adhered to, and be an avid ambassador to Dereham Runners AC.

10. Alteration in Club Rules

No alteration or addition may be made to the rules except by an annual general meeting, or a special general meeting. This may be called in line with regulations as defined in paragraph 7 of this document.

In this situation the committee would stand.

AGREEMENT

6 Member Quorum Required for Agreement

Chairman.....(Todd Lake)

Vice Chairman.....(Steven Rix)

Secretary.....(Emma Potter-Campbell)

Treasurer.....(Hazel Cason)

Junior Sub Committee.....(Gary Slattery)

Overall Event Manager.....(Neville Knights)

Re-written January 2014

Todd Lake