

Lindfield Juniors Football Club Rules

1. The Club shall be called the Lindfield Football Club Juniors (Lindfield FC Juniors)
2. The object of the club is to provide facilities for and promote participation of the community in the sport of football.
3. The rules of the game shall be as defined by the Football Association or any other Football Association affiliated organisation with which Lindfield FC Juniors is involved.
4. The club rules will form a binding agreement between each member of the club.
5. Equity: Membership of the club shall be open to all persons irrespective of ethnicity, nationality, sexual orientation, religion or beliefs; or of age, sex or disability except as a consequence of the requirements of the association football as a particular sport. The club may refuse membership only for good and sufficient cause such as conduct or character likely to bring the club into disrepute. Appeal against a decision may be made to the club's members and decided by majority vote.

6. Fair Play

This Club will up-hold the principle of fair play in all football activities in which it participates.

The Club will issue and maintain Codes of Conduct listing the required standard of behaviour expected of Team Managers and other Club Officials and Parents and Players.

If any incidents are reported to the Committee and the Committee consider that there has been a breach of the Club standard, the Committee may take disciplinary action against the individual(s) involved (playing member or coach).

Any fine levied against the club by the League or County F.A. for a sending-off offence by a club member must be paid by the member concerned before the due date – it will not be paid by the Club. The Club reserves the right to pass on to the member concerned any additional fines levied for late or non-payment. Non payment of fines at the end of a season will result in exclusion the following season for the member concerned, until payment is received.

Appeals against fines must be sent to the Committee within 10 days of notification.

7. Child Welfare

The Club are committed to the safety and welfare of all children in our care.

The Club will appoint a Child Welfare Officer. That person will be expected to report to the Committee on any items of concern whether arising from within the club or outside. Anyone within the Club may refer matters to the Child Protection Officer.

The Committee may take whatever action they deem appropriate if anyone associated with the Club is found to have acted contrary to the welfare of children within the club.

8. Membership of Committee: The general management of the club shall be vested in a committee consisting of the following officers and members and further members shall only be elected at the Annual General Meeting. The officers and members shall retire as indicated (or earlier if they so wish) but shall be eligible for re-election. Full powers are vested in the committee to take action deemed necessary in an emergency without calling an extraordinary general meeting.

The Committee MUST have a minimum of four officers, to be elected at the AGM, namely; Chairman, Secretary, Treasurer and Fixture Secretary, who may serve the club for three years before standing down or re-elected.

No Officer of the Committee may hold more than two posts on the Committee

9. Conduct of the Committee etc.

Decisions of the Committee will be carried by a simple majority vote. A quorum of the Committee shall be any three Committee members. Meetings will normally be chaired by the Chairman, but in his/her absence, meetings may be chaired by the Vice Chairman or Secretary.

Decisions of the Committee will be entered in the club's Minute Book.

The Committee will meet not less than 4 times per year.

Any Committee member may call a meeting of the Committee by giving the other Committee members 7 days notice.

Any Committee member may be re-elected. If any Committee member's place is vacated during the year, the Committee may co-opt a person to fill that vacancy until the end of that season.

Except as provided for by Football Association regulations, all other questions and disputes will be decided by the Committee.

The Committee shall be empowered to require any member to attend a Committee Meeting. The Committee shall have full powers to suspend members and/or to impose internal Club fines for disciplinary reasons.

10. The Annual General Meeting and Special General Meetings

There will be an Annual General Meeting before the start of the playing season.

The purpose of the Annual General Meeting shall be (a) to receive a report of the club's activities during the year (b) to receive a written report of the club's finances during the past year (c) to elect members of the Club Committee (d) to consider and vote upon any proposed rule changes and (d) to consider any other business.

Persons may be put forward for Committee at the Annual General Meeting. Such persons must be willing to stand for the post in question and must be seconded by another club member.

The Club Secretary will send written notification of the date, time and location of the Annual General Meeting to all members no less than 14 days before the date of the meeting.

The quorum for an Annual General Meeting will be twelve persons.

The Minutes of the Annual General Meeting will be recorded in the Minute Book.

Items put to a vote at the Annual General Meeting will be carried by a simple majority except (a) in the case of changes to club rules where a two thirds majority will be required and (b) a motion to dissolve the club where a three quarters majority will be required.

A Special General Meeting may be called by twelve members giving written notice to the Club Secretary. The required meeting will be held within four weeks of the receipt by the Secretary of a valid request to hold such a meeting.

No votes shall be taken outside of the AGM without the full agreement and permission of the Committee. In the case of any need to vote outside of an AGM, voting rights of players under the age of 16 (sixteen) will normally be vested in Parents/Guardians unless otherwise agreed by the Committee.

11. Teams

The club will appoint a club member to be responsible for each of the club's teams. (Team Manager/Coach).

It will be compulsory for ALL managers to take their Level 1 coaching certificate within 12 months of taking this responsibility.

Each team manager will have sole discretion on team selection, but an assistant manager and a parent representative may be appointed if required.

Team Managers are expected to attend Manager's meetings and to communicate with Committee members when required or requested.

The Committee will review the allocation of the post of Team Manager before the start of each new football season.

Team Managers will abide by the club's published Code of Conduct and Equal Opportunities documents and ensure appropriate child welfare and club/player administration at every opportunity. Failure to abide by these will/may result in disciplinary action and possible expulsion from the Club.

All club members will be expected to abide by the requirements of the club's relevant codes of conduct and equal opportunities documents.

12. Club Finances

The Club will maintain a bank account in the club's name.

Designated signatories of the account will be the Chairman, Secretary and Treasurer (any two of the three may sign cheques – no one else may sign.)

All monies received by the club will be received by the Treasurer and paid into the club's account.

The income and assets of the club shall only be applied for the benefit of the club.

The club may authorise the payment of expenses to any appropriate person for expenses rendered.

The club shall provide a financial statement in a format acceptable to the Football Association.

13. Dissolution

In the event of the dissolution of the club, any assets remaining after the satisfaction of all debts and liabilities shall not be paid to or distributed among the members of the club, but shall be given or transferred to one or more of the following approved sporting or charitable bodies:

- a registered charitable organisation
- another club which is a registered CASC, or
- the sports national governing body for use by them for related community sports

The decision as to the disposal of any assets shall be taken at the General meeting at which the dissolution of the club is approved and shall be proposed as a separate resolution and shall be carried by a majority of at least three quarters of the members present.

14. Membership of the Club

Anyone joining the Club as a playing member must be duly registered. On completion of such registration, a subscription will be payable. The membership will not be valid until the full subscription is deposited into the Clubs bank account.

The Club Committee will set the annual membership fee, which may be paid as a single amount or under such other arrangements as the Committee may make available. In cases where the fee is not paid, the Committee may bar the player or players involved from playing in matches until payment is made or, finally, terminate the membership(s.)

15. Public Liability

The Club will obtain and maintain Public Liability Insurance and limited cover for Personal Accident or Injury for it's players. Additional cover for Personal Accident or Injury will be the responsibility of the playing member's Parent or Guardian.

16. Social Matters

The Committee shall be empowered to form a sub-committee of up to 8 persons for the purpose of organising individual social events. Only the Social Secretary will attend full Committee meetings unless the Committee request others to attend.