**Minutes of Executive Committee Meeting – 8th February 2016**

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| **Attendees:** Nick Kendall, Heber Ackland, Nicky Wilson, Richard Starkey, Jo Carter, Angus Ross, Philly Lowton. |

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|  | **Notes** | **Action** |
| **1** | **Apologies:**   * Dan Cattermole, Nik Richardson, Tom Parsons, Pete Squires, Chris Jones, Hayley Oliver, Tony Shepperd, Marty Pellow |  |
| **2** | **Minutes of last meeting:**   * Previous minutes accepted (last Exec). |  |
| **3** | **Correspondence & England Hockey:**   * Invite to England Hockey AGM received. NR sent in apologies. * NK attended EH roadshows reviewing junior competitions. Findings to be published. Possible change in U18 Cup format to group games then tier 2 final. * EH pushing participation in hockey. Idea of pay & play sessions raised – potential for summer out of season including social at Lime Tree afterwards. Possibly build on existing sessions organised by Anna Smith. * EH holding Hockeyfest at Uni of Bath on 1st & 2nd July targeted at non-regular players. 6 or 7 a-side event. NK to research details. Potential for recruitment table. * EH asking for applicants for high performance junior training. NK to determine if we would want to bid. Potentially detrimental to existing Sunday & some evening bookings. * Awaiting appointment of new Relationship Manager at EH. NK/HA to make contact once appointment confirmed. * HA attended EH hockey Top 30 clubs in country meeting. 6th largest club in the country based on website figures. Similar themes presented around driving participation and different ways to play. HA has some interesting stats around our club v local & national to share with committee. EH keen to keep engaging us. HA to keep up liaison and look to put into practice ideas. * HA wants to increase engagement from JA parents in the club in particular to increase volunteers and commercial opportunities. Interested parents to be invited to join as non-playing members. HA will manage administration of these applicants. * EH to launch new coaching website in March. HA to communicate when details confirmed. * Club first is being relaunched in April. Admin burden expected to be reduced. NK to assess our position with aim to get new accreditation. * HA could not attend CASC workshop. HA to get any report and pass to RS. | NK  All  NK  NK  NK/HA  HA  HA  HA  NK  HA |
| **4** | **Diary check:**   * Uni of Bath agreement review – NK to meet with Greg Sharpe Thurs11th Feb. * AGM to be scheduled in March. Awards also to be considered in March. | NK |
| **5** | **AOB**   * AGM – NR to investigate date w/c 23rd May (NR to consider suitable venue – can Lime Tree café allocate us a space. More social venue?). Jo Carter sends her apologies for AGM. * Concussion – HA has received correspondence from Harry Black regarding specialist advice for concussion. HA to publicise to members. | NR  HA |
| **6** | **Finance Report:**   * RS presented latest financials. £27k of debtors due from players registered, but not paying under committed instalments. * Highlighted again that ClubBuzz website does not allow us to clearly identify paying players v non-paying players and hence no pay no play policy cannot be implemented. HA to join forces with Taunton Vale to put pressure on ClubBuzz to provide report fit for purpose. * RS highlighted that assuming £10k of £27k debtors collected then membership income will cover playing costs although playing costs include £10k of pitch reimbursements from Sitec sponsorship. NK to check how long of 10 year deal remains. HA to build pitch situation into long term strategy. * Costs also forecast to be below budget. Catering, umpiring & JA both lower than anticipated. * HA requested budget detail from RS with Junior Academy clearly separate. RS will also work with HA & Angus to prepare budget for JA for next year. * RS highlighted no 200 club draw since October. NR to remind SF. * RS informed NK no response from St Catherine’s college who owe for 1 team from August festival. NK to chase. * Andrew Eversden still on debtors list. NK to chase Jon Williams. * Matty Warren debt. Marty Pellow to chase. * RS hasn’t received funds raised on quiz night. Tom Parsons to advise. | HA  HA  NK  HA  RS  NR  NK  NK  MP  TP |
| **7** | **Hockey Committee:**   * Ladies strategy plan to be developed. Including plan to replace NW (ladies club captain) & John Sterlini (ladies 1st team coach). NW & HA to discuss. * Men’s As facing relegation. HA wants focus on coaching & leadership for next year. * Men’s E team have done good job avoiding high travel expenses this year. Unconfirmed on situation for next season and whether E team can continue as a student team. * New coaching payment framework implemented this season has not incentivised coaches to go on coaching courses and become better qualified. Angus to address on junior side. * Angus proposed topic for discussion at next hockey committee of better integration of junior players into senior hockey training. * HA to plan Clubfest at 1st X1 tournament in September. * At Somerset league club forum it was raised that some clubs would like bigger gap in winter and extend season into April. HA to investigate considering student exams, holidays etc. * NK highlighted recent successes: * Men’s 1s indoor promoted back to top league * U18 boys 1/4 finals * U14 & U16 boys tier 2 finals * U16 girls play on Sunday to qualify for tier 2 finals | NW/HA  HA  HA  Angus  Angus  HA  HA |
| **8** | **Social and Fundraising Committee:**   * Potential end of season dinner date – Sat 16th April. Tom Parsons to organise. Have other venues been considered given recent feedback of gold club atmosphere in previous seasons. (Since meeting, this has had to be rearranged due to both Heber and Nick K being away on the 16th.) TS to confirm the new date so this can be advertised. * Summer mixed festival (end July this year) – very difficult to raise money unless can increase number of teams. Sophie Calvert has resigned from committee as no longer playing for the club. No other volunteers come forward to help Nick organise. Mostly it’s volunteers over the weekend. NK to send email asking if anyone will help organise other plan to discontinue. No profit was included in budget. * TP planning Six Nations social for England v Wales rugby. TP to contact NK re Lime Tree Café – need to know re bar staff. Publicity key. * TP/HO to confirm about any other socials before end of season – possible quiz. Again, these need to be publicised. | TP  TS  NK  TP  TP/HO |
| **9** | **Commercial:**   * University coming up with new pitch side banners strategy. |  |
| **10** | **Marketing & Publicity:**   * Social media – Hayley planning meeting as social lead. * HA reported that we are doing better on Facebook & website with success of posts etc. e.g. 12,800 reaches on men’s 1s indoor promotion. HA also ‘boosting’ posts and would like budget e.g. £50 for promoting future posts next season. RS to build into budget. | HO  HA  RS |
| **11** | **University:**   * Student applications & offers being finalised. 2016 recruitment list looks healthy. * University growth plan has changed to prioritise post grad recruitment. Undergraduate growth should slow. * NK expecting budget release for new dug-out on Sitec & electronic score board. No progress with LED lighting project. * Bobby Crutchley was inducted into Team Bath Hall of Fame on Friday including mentions of TBBHC in media. * Angus asked about availability of cameras for filming matches. JP has details. NK also advised possible installation of fixed cameras (project for alumni fund – JP dealing with application). |  |
| **12** | **Development:**   * Clubhouse proposition – HA met with Steven Baddeley along with Team Bath Athletics Club to discuss proposal between pitch & athletics track. Need a multi-sports approach and University Hockey & Athletics Clubs are on board. Steven will take proposition to Steve Eagan (Vice President Implementation). HA to communicate feedback. * Hurley HC ‘twinning’ partnership – plan to take representatives over in April. Want to make links with juniors, men & ladies. HA to lead on opportunities and ideas. | HA  HA |
| **13** | **AOB:**   * See above. * Philly requested £35 for junior GK kit. £315 raised in cake sale, agreed price £350. HA approved from kit budget. |  |
| **14** | **Date/Venue of next meeting:**   * Monday 11th April, 7pm, Lime Tree café. | NR |